

Driver authorisation (DA)

DA is a qualification a driver of a vehicle providing a public passenger service must attain and maintain to drive the vehicle. The driver must also be the holder of a current driver licence for the class of vehicle being driven.

Information bulletins provide details about the different categories of DA. Information bulletins and DA application forms may be obtained from the Department of Transport and Main Roads (the department) website www.tmr.qld.gov.au or from one of the department's passenger transport offices.

The purpose of driver authorisation is to ensure drivers of public passenger vehicles:

- are suitable persons to drive public passenger vehicles having regard to the need to provide for the personal safety of passengers and their property, and the public;
- have regard to the safety of children and other vulnerable members of the community;
- conduct themselves responsibly with passengers and the public;
- are responsible in the act of driving and are capable of safely operating the relevant type of vehicle;
- are aware of their customer service responsibilities;
- are accountable for complying with appropriate standards; and
- do not damage the reputation of public passenger transport.

Drivers must have an entitlement to work in Australia

A driver of a vehicle providing a public passenger service must have a legal entitlement to work in Australia. This means that before the department can accept an application, a person must provide evidence that they are:

- an Australian citizen; or
- a permanent resident of Australia; or
- a New Zealand citizen who is the holder of a special category visa as defined by the *Migration Act 1958* (Commonwealth), section 32; or
- entitled, under a visa granted under the *Migration Act 1958* (Commonwealth) to work in Australia.

Note:

The department may not have a record of your Australian citizenship or permanent residency. This means that you must present one of the following documents when applying for a DA:

- your Medicare card (other than an interim card issued to certain applicants for permanent residency); or
- your full Australian Birth Certificate; or
- Queensland Birth Extract; or
- Australian Citizenship Certificate/Extract; or
- Australian Naturalisation Certificate; or
- Australian Passport (which cannot be expired for more than 2 years); or
- evidence of your Australian permanent residency.

If you are not an Australian citizen or permanent resident, you must present your overseas passport at the time of application. You must also complete an "Authority to Check a Visa Holder's Work Entitlement" (form F4595) so the department can verify you have an entitlement to work in Australia before your application can be accepted.

Criminal history criteria - the information below refers to Q12 on the application form.

Criminal history checks are part of the application process of assessing the eligibility of a person to be issued with DA. Applicants for DA must have a satisfactory criminal history to be issued with DA.

If you have any criminal history please note the following:

You must declare on the form:

- all criminal history offences from Queensland, interstate and any country; and
- charge/s not finalised; and
- any finding of guilt - this includes where no conviction was recorded, conviction recorded, good behaviour bond, a fine or restitution, etc. must be declared.

There is no time limit for criminal history to be declared under the *Transport Operations (Passenger Transport) Act 1994* - the time limit provision, as stated under sections 5 and 6 of the *Criminal Law (Rehabilitation of Offenders) Act 1986*, does **not** apply.

Please note: The declaration of a criminal history does not mean that you will not be issued with a DA. The circumstances of each offence and when it occurred will be taken into consideration.

Criminal history declaration

If you fail to declare any criminal history you are committing an offence and are liable for a fine.

Criminal history charges

If an applicant has been charged with a driver disqualifying offence and the charge has not been finalised, the application may be refused until the outcome of the charge is known.

The information bulletin titled 'Driver Authorisation - Effect of a Driver Disqualifying Offence' has a full list of category A, B and C driver disqualifying offences.

Category A driver disqualifying offence

For serious offences of a sexual nature where a person has been convicted of a category A driver disqualifying offence, the person is **ineligible** to apply for or hold DA. Category A offences include sexual offences against children, rape, using the internet to procure children and obscene publications/exhibitions.

Category B driver disqualifying offence

If an applicant has been convicted of a category B driver disqualifying offence, the chief executive will give the applicant written notice of the intention to refuse to grant DA unless the applicant demonstrates in writing that an exceptional case exists.

Some examples of category B driver disqualifying offences are murder, burglary, producing/trafficking and possessing a dangerous drug and dangerous operation of a motor vehicle.

Category C driver disqualifying offence

If an applicant is convicted of a category C driver disqualifying offence, when assessing the suitability of the applicant, the chief executive will consider the seriousness, number of offence/s and date of the offence/s. Some examples of category C driver disqualifying offences are break and enter, stealing, minor assault, minor drug offences and fraud.

Driving history

Applicants for DA must have a current Australian driver licence of the appropriate class and satisfactory driving history to be issued with DA. An information bulletin titled 'Driver Authorisation - Effect of a Driving History' contains information on driving history criteria.

Medical certificate

Before DA can be approved you must submit a *Medical Certificate for Motor Vehicle Driver* (form F3712), available on the department's website www.tmr.qld.gov.au from a medical practitioner stating that you either meet the criteria set out in the 'Assessing Fitness to Drive - Commercial and Private Vehicle Drivers' standards or meet the criteria set out in the standards subject to certain conditions.

To obtain the medical certificate - You must:

- (a) make an appointment for a medical examination with a medical practitioner of your choice. Payment for the examination is your responsibility;
- (b) complete the *Private and Commercial Vehicle Driver's Health Assessment* (form F3195 included in this application) prior to the medical examination so that it can be given to the medical practitioner at the examination;
- (c) obtain from the medical practitioner at the end of the medical examination, a completed *Medical Certificate for Motor Vehicle Driver* (form F3712).

Driver licence requirements

- Applicants for taxi, limousine, general and scheduled services DA are required to have held an open or provisional driver licence (Australian or overseas) for at least three continuous years. Some applicants (excluding applicants for taxi services) may be offered a driver competence test as an alternative to meeting this requirement. In addition:
 - applicants for taxi services DA must also have held an Australian open, provisional or probationary driver licence of the appropriate class continuously for at least one year during the three year period immediately prior to the application.
 - applicants for general services DA must also have held an Australian open or provisional driver licence for a car, truck or bus for at least two years of the required three year period.
- Applicants for motorcycle tour services must have held:
 - an open or provisional motorbike licence continuously for a five year period that includes at least two years of an Australian open or provisional motorbike licence; or
 - an open or provisional motorbike licence continuously for a three year period that includes at least two years on an Australian open or provisional motorbike licence, and have passed a practical competence test for the operation of a motorbike with a pillion passenger.

Additional requirements for taxi services only

In addition to the licence requirements for taxi services DA explained above, applicants for taxi services DA must:

- be at least 20 years of age; and
- be able to speak and understand English; and
- successfully complete a taxi training course specified by the chief executive; or
- attain competencies, specified by the chief executive, for the safe operation of taxis and customer service.

Please refer to the information bulletin on taxi driver authorisation.

Fees

All applicants for driver authorisation are required to make full payment of the required fees when the application is lodged. If your application is refused you may be eligible for partial refund. Information about fees and refunds may be found on the department's website www.tmr.qld.gov.au.

How to submit your DA application

The application form must be lodged in person at one of the department's Customer Service Centres or at selected QGAP offices. The form must be accompanied by evidence of identity (EOI), your driver licence, evidence of your entitlement to work (refer to the previous page) and full payment. The locations of offices may be found on the department's website www.tmr.qld.gov.au.

If you are not the holder of a Queensland driver licence, you may have to complete the *New Customer Application* (form F3503) and provide EOI. Refer to *EOI Requirements for Individuals/ Organisations* (form F4362).

You may apply for approval for more than one category of DA.

Personal Identification Number and Shared Secrets

To record your Personal Identification Number (PIN) or Shared Secrets on your industry authority card, please complete the *PIN and Shared Secrets Application* (form F4748).

Digital Photo and Signature

You will be required to allow the taking of a digital photo and the recording of a digitised signature to help verify your identity and to reproduce the photo and signature on your industry authority card.

Driver Authorisation Application

Transport Operations (Passenger Transport) Act 1994



Queensland Government

This form is to be used if you are applying for Queensland driver authorisation (DA) to drive a public passenger vehicle. All relevant questions must be answered or the application will not be processed and will be returned to you for completion.

1 Personal details

Male Female

Family name

Given name/s

Residential address

Postcode

Postal address (if the same as residential write 'as above')

Postcode

Telephone (daytime)

Telephone (business)

Date of birth

Town/City of birth

Country of birth

2 Have you ever been known, or are you now known, by any other name?

No Go to Q3 Yes Give full details of all names

Name/s?

When? (Year/s)

3 Have you lived in any other state, territory or country?

No Go to Q4 Yes give details

Where?

When did you leave?

4 Customer reference number

Do you have a Department of Transport and Main Roads customer reference number (CRN)?

(The CRN is a Queensland driver licence number or Adult Proof of Age card number)

Yes Go to Q5

No Complete a *New Customer Application* (form F3503)

5 Driver licence details

(a) Current driver licence number

State issued

Expiry date

(b) What class/es of licence do you currently hold?

(c) Do you have either:

- a current Australian open driver licence **OR**
 - a restricted driver licence issued from a court order for driving a public passenger service.
- (For more information, see note below)

Yes No This application may be refused.

Note: All drivers of public passenger vehicles are required to hold the appropriate class of either a current Australian open driver licence or a restricted driver licence issued under Section 87 of the Transport Operations (Road Use Management) Act 1995 from a court order for driving a public passenger vehicle. A driver licence issued outside Australia or a driver licence not listed in Q5 (c) above is not acceptable for DA.

6 Have you lodged any other industry authority applications that are not yet finalised?

No Yes Please provide details below

7 Have you ever held a driver authorisation in Australia or New Zealand?

No Go to Q8

Yes **NOTE:** You may be eligible to apply under mutual recognition. Please refer to the information bulletin on mutual recognition located at:
www.tmr.qld.gov.au/information_bulletins/

8 Entitlement to work in Australia

(a) Are you an Australian citizen, Australian permanent resident or a New Zealand citizen holding a special category visa?

No Go to (b) Yes

Your application will be accepted on presentation of one of the following documents. Please tick (✓) which documents you will be providing and provide details below—

Medicare Card

Full Australian Birth Certificate

Queensland Birth Extract

Australian Citizenship Certificate / Extract

Australian Naturalisation Certificate

Australian Passport (which is not expired more than 2 years)

New Zealand Passport

Evidence of your permanent residency

Certificate / Extract number / Document number

Place of issue

Date of issue

*Note: If your name is different from the name/s on the documents you are providing for proof of Australian Citizenship or permanent residency, you are required to submit a change of name document. For a list of acceptable documents please refer to EOI Requirements for Individuals/Organisations (form F4362) which can be located at www.tmr.qld.gov.au. **Go to Q9***

(b) Do you hold a current visa with a work entitlement?

No Your application cannot be processed. Please contact the Department of Immigration and Citizenship about your entitlement to work in Australia.

Yes Please provide details below.

Passport number

Country of issue

Note: Your DA will only be issued up to and including the end date of your work entitlement.

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9 Driver authorisation categories and licence requirements

(a) What category of driver authorisation are you applying for? (you may apply for more than one category as long as you meet the requirements for each category)

- Taxi
- Limousine
- General [includes charter, tourist (general), tourist (off-road), accommodation transfer services, tourist transfer services and non-defined public passenger services]
- Scheduled [includes general route and school services]
- Motorcycle Tour

Note: Community and Courtesy transport services can be driven with any of the above types of DA, provided you hold the appropriate class of driver licence for the vehicle being used to provide the service.

(b) Do you meet the driver licence requirements (refer to page 2) for the categories you are applying for?

- Yes Go to Q10
- No The application may be refused if you do not meet these requirements.

10 Taxi applicants only

To obtain taxi DA, all applicants are required to submit a TAFE English assessment result and the relevant training certificate. Please note, where applicants do not present a completed training certificate at time of lodgement, the DA application may only be lodged for a limited term.

Are you submitting the appropriate TAFE English assessment result with this application?

Yes No This application will not be fully assessed until the TAFE English assessment result is lodged.

Are you submitting a training certificate with this application?

Yes No This application will not be fully assessed until the relevant training certificate is lodged.

Note: Further information on these requirements can be found in the Driver Authorisation for Taxi Services Information Bulletin.

11 Health details

To obtain DA, all applicants are required to submit a *Medical Certificate for Motor Vehicle Driver* (form F3712) in accordance with the national 'Assessing Fitness to Drive - Commercial and Private Vehicle Drivers' medical standards. The medical certificate must have been completed within the last 6 months.

Are you submitting the appropriate medical certificate with this application?

Yes No This application will not be fully assessed until the medical certificate is lodged.

12 Criminal history

The department conducts a thorough criminal history check on each applicant.

(a) Have you ever in Queensland or elsewhere been convicted of a criminal, drug or weapons offence or been charged with any of these offences and the charge has not been finally disposed of?

Note: Conviction includes a finding of guilt, and the acceptance of a plea of guilty, by a court, whether or not a conviction is recorded (as defined in the Transport Operations (Passenger Transport) Act 1994). Under the Act, the time limit provision, as stated under the Criminal Law (Rehabilitation of Offenders) Act 1986 sections 5 and 6, does not apply.

No Yes You are required to supply full details below (include date, place, offence and outcome)

If insufficient space, attach separate sheet

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(b) Have you been charged or convicted of an offence against the *Transport Operations (Passenger Transport) Act 1994*?

No Yes You are required to supply full details below

If insufficient space, attach separate sheet

(c) Have you been charged or convicted of an offence against the *Transport Operations (Passenger Transport) Regulation 2005* for which the maximum penalty is at least 20 penalty units?

No Yes You are required to supply full details below

If insufficient space, attach separate sheet

13 Have you ever had a previous driver authorisation suspended, cancelled or refused?

No Yes If known give the DA number and details of the suspension or cancellation

If insufficient space, attach separate sheet

14 Driving history

The department will be verifying your driving history.

(a) Have you ever in Queensland or elsewhere had your driver licence modified, suspended or cancelled?

No Yes You are required to supply full details below

If insufficient space, attach separate sheet

(b) Have you ever in Queensland or elsewhere been disqualified from holding or obtaining a driver licence?

No Yes You are required to supply full details below

If insufficient space, attach separate sheet

(c) Have you ever in Queensland or elsewhere received a notice in relation to any traffic offence other than parking? (e.g. on the spot Traffic Offence Notice, speeding offence)

No Yes You are required to supply full details below

If insufficient space, attach separate sheet

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15 Term of driver authorisation

(a) Do you have an existing industry authority?

(e.g. Tow Truck or Dangerous Goods Driver)

No Go to (b)

Yes *Note: If you hold other industry authorities issued by the department, you may have the option to have your driver authorisation issued to the same expiry date as your existing industry authorities. The payment of fees, if applicable, would be assessed on a pro-rata basis.*

(b) How long do you want your driver authorisation for?

1 year 2 years 3 years 4 years 5 years

Other / /

- The fee will be determined by the issue period chosen.
- Full DA may be issued for up to 5 years providing applicants can meet all requirements for each category requested.
- If you are only eligible for provisional DA to drive any service category, that category will only be issued for up to 1 year.
- If you hold a current work visa with a work entitlement, DA will not be issued past your work entitlement end date.
- DA will not be issued past your medical certificate expiry date.

16 Applicant declaration

I ,
(insert full name of applicant), in making this application, agree to the Department of Transport and Main Roads (department) carrying out those enquiries it deems necessary to determine if I meet the suitability requirements for DA.

I give my consent for the department, its employees and agents to conduct such enquiries as considered necessary to assess my application, including, but not necessarily limited to:

- a national criminal history check (charges including those yet to be determined, convictions and certain investigative and disciplinary information) through the Queensland Police Service. I authorise the release of that information by Queensland Police Service and the Australian Police Services to the department, its employees and agents. I understand that the release of my criminal history by those authorities is subject to relevant legislation;
- a driving history check in all states and territories of Australia;
- such further enquiries with the courts, police, prosecuting authorities or other relevant bodies or entities to enable the department to make a full and informed assessment of my suitability for DA;
- verifying that I do hold a current visa with an approved entitlement to work in Australia if required; and
- verifying the EOI provided in this application if required.

I authorise the Department of Transport and Main Roads to use this information to maintain a database which is used to prepare correspondence, monitor transactions and to provide accredited operators and other relevant government agencies with information relating to my driver authorisation.

I give my consent to the department taking, keeping, and using my personal information, digital photo and digitised signature for the issue of driver authorisation under the *Transport Operations (Passenger Transport) Act 1994*, or as otherwise authorised by law.

Statement

I declare that:

I am aware of my duties and obligations as a public passenger vehicle driver under the *Transport Operations (Passenger Transport) Act 1994*, *Transport Operations (Passenger Transport) Regulation 2005* and the *Transport Operations (Passenger Transport) Standard 2010* and that I will comply with the requirements of the legislation.

Please note: An applicant shall in this application not:

- wilfully make or authorise the making of a statement that is misleading; or
- wilfully make or authorise the omission of any matter or thing without which the application is misleading in a material respect.

If you do not tell the truth in your application you may be prosecuted under the relevant Acts or Regulations.

I state that I have read the above statement and the information provided in this application is complete, true and correct in every detail.

Applicant's signature

Date

/ /

Office Use Only

Checklist

Lodgement date / / CSC lodged at

Taxi Limo General Scheduled Motorcycle

Further action

Please indicate with a when completed/ submitted, or a when not required.

EOI proof of identification _____
(If not sighted, specify reason)

Work entitlement checked _____ / _____ / _____
(Work entitlement end date)

1:1 match performed

Fee paid \$ _____
(Amount paid) (Receipt number)

Fee exemption _____
(Signed)

Criminal history check results

Nil History referred to PT _____

Driver licence requirements

Qld driving history _____

Interstate driving history _____

Check for previous DA history

Medical certificate _____ / _____ / _____
(Expiry date)

TAFE English assessment result - Taxi only _____

Training Certificate/s - Taxi only (provide issuer details)

REF TCPC _____ (DA may only be issued at provisional level)

REF TC04 _____

REF TC05 _____

Other _____

Approval of DA

Is the application approved?

Yes _____ / _____ / _____
(Issue date) (Expiry date)

Approving officer _____

Approval entered on TICA

Interim industry authority issued

Laminated industry authority issued

Refusal of DA - PT office to complete

Decision maker _____

Application REFUSED Issue refusal letter/notice

Comments

Is a fee refund applicable?

No Yes \$ _____
(Amount to be refunded)

Refusal/refund request sent to CSC

Confirm refusal/refund processed by CSC _____ / _____ / _____
(Date processed)

Privacy Statement: The Department of Transport and Main Roads (the department) is collecting the information on this form to assess your suitability for a driver authorisation. The department is authorised by the *Transport Operations (Passenger Transport) Act 1994* to collect this information and to obtain information from other government agencies relating to your criminal and driving history and by the *Migration Act 1958* (Commonwealth) to verify your entitlement to work in Australia. The documents collected for the purpose of this application will be accessible by authorised departmental persons and some of this information may be disclosed to the Queensland Police Service and interstate licensing authorities as allowed under the Acts.

If this application is approved, and an industry authority card is produced, the department's card contractor will have controlled access to your information, digital photo and digitised signature to make a card. Your information and digital photo may be accessed by authorised departmental persons or police exercising a power in relation to this Act, section 328A of the *Criminal Code Act 1999* or otherwise authorised under the *Police Powers and Responsibilities Act 2000*. The department will not disclose your personal details, documents or digital photo to any other third parties without your consent unless required by law.

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Private and Commercial Vehicle Driver's Health Assessment



Transport Operations (Passenger Transport) Act 1994,
 Transport Operations (Road Use Management—Dangerous Goods) Regulation 1998,
 Transport Operations (Road Use Management) Act 1995,
 Transport Operations (Road Use Management—Driver Licensing) Regulation 1999, Tow Truck Regulation 1999,
 Transport Operations (Road Use Management—Accreditation & Other Provisions) Regulation 2005.

Important information

This form is provided to assist your treating health professional to assess whether you have a mental or physical incapacity (a **medical condition**) that is likely to adversely affect your ability to drive a motor vehicle safely. This assessment should be conducted in accordance with the National Medical Standards (private or commercial) as set out in the guidelines, *Assessing Fitness to Drive* (the **AFTD**).

- When making an appointment, you should tell your health professional why you are making the appointment because this kind of medical assessment may take longer than a standard consultation.
- Prior to the medical assessment, you should complete the Health Questionnaire *below*.
- If you need to wear glasses/ contact lenses/ hearing aids when driving, take them with you to the assessment.
- At the assessment, give this form to your health professional who will complete the form and retain it for records purposes.
- After the assessment, your health professional will complete the **Medical Certificate for Motor Vehicle Driver** form (F3712) and then give the form to you so that you may give the form to the Department of Transport and Main Roads (*department*).

The payment for the medical assessment and any associated costs is your responsibility.

Health Questionnaire - Applicant to complete

(this form will be kept by your health professional)

1. Personal details (please PRINT)

Family name

Given name/ s

Gender

Male

Female

Date of birth

 / /

Driver licence number (if known) State/ territory/ country of issue

Please answer the following questions by ticking the applicable box. If you are unsure of a question, ask your health professional what it means before answering. Your health professional may ask you additional questions during the assessment.

- | | | |
|--|--------------------------|--------------------------|
| | No | Yes |
| 1. Are you currently being treated by a health professional for any illness or injury? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you use any drugs or medications prescribed by a health professional? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Do you use any drugs or medication not prescribed by a health professional? | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you ever had, or been told by a health professional that you had any of the following? | No | Yes |
| 4.1 High blood pressure | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.2 Heart disease | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.3 Chest pain, angina | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.4 Any condition requiring heart surgery | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.5 Palpitations/ Irregular heartbeat | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.6 Abnormal shortness of breath | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.7 Head injury/ Spinal injury | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.8 Seizures, fits, convulsions, epilepsy | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.9 Blackouts, fainting | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.10 Stroke | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.11 Dizziness, vertigo, problems with balance | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.12 Double vision, difficulty seeing | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.13 Colour blindness | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.14 Kidney disease | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.15 Diabetes | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.16 Neck, back or limb disorders | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.17 Hearing loss or deafness | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.18 Psychiatric illness or nervous disorder | <input type="checkbox"/> | <input type="checkbox"/> |
| 4.19 Sleep disorder, sleep apnoea or narcolepsy | <input type="checkbox"/> | <input type="checkbox"/> |

- | | | |
|---|--|---------------------------------------|
| | No | Yes |
| 5. Have you ever had an ear operation, or do you use an hearing aid? | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Have you ever had any serious injury, illness, operation, or been in hospital for any reason? | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Has anyone noticed that your breathing stops or is disrupted by episodes of choking during your sleep? | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. How frequently do you drink alcohol? | | |
| | Daily <input type="checkbox"/> | Occasionally <input type="checkbox"/> |
| | 2 to 3 times per week <input type="checkbox"/> | Never <input type="checkbox"/> |

2. Applicant's declaration and consent

(Please sign in the presence of the treating health professional)

I declare that I have read all my answers I have given to the questions on this form about my personal details and that the answers given by me about my personal details are complete, true and correct in every detail.

I also declare that the information given to my treating health professional during this assessment is, to the best of my knowledge, true and correct.

I consent to the examining health professional releasing relevant medical information to the department, or a health professional nominated by the department, in order to determine my medical eligibility for the class and/ or type of driver licence, industry licences, dangerous goods bulk driver licence, pilot/ escort vehicle driver, driver trainer, tow truck driver or driver authorisation, currently held or applying for, in accordance with the 'Assessing Fitness to Drive - Commercial and Private Vehicle Drivers' Medical Standards.

I understand that I may be prosecuted for giving or stating any false or misleading information.

Applicant's signature

Date

 / /

Privacy Statement: The information on this form is required to assist a health professional to assess whether or not a person has a medical condition that is likely to adversely affect the person's ability to drive a motor vehicle safely. This assessment is to be conducted according to the National Medical Standards (Private or Commercial) as set out in the *Assessing Fitness to Drive* guidelines. The collection of this information is in accordance with the following legislation - *Transport Operations (Road Use Management) Act 1995, Transport Operations (Road Use Management - Dangerous Goods) Regulation 1998, Transport Operations (Road Use Management - Driver Licensing) Regulation 1999, Tow Truck Regulation 1999, Transport Operations (Passenger Transport) Act 1994 and the Transport Operations (Road Use Management - Accreditation and Other Provisions) Regulation 2005.*

Important— For privacy reasons, the completed examination proforma **must not** be returned to the department. Medical information relevant to the department should be included on the Medical Certificate (*in the case of department initiated examinations*) or on the Medical Condition Notification form (*for assessments made in the course of patient treatment*).

Clinical Examination for Health Professional's Use and Retention for record purposes only

Applicant's details

Applicant's/ driver's full name (please PRINT)

Applicant's/ driver's address

Postcode

The examining health professional will be guided by findings in the questionnaire or a referral letter and may apply appropriate tests other than those outlined here ie. the Mini Mental State or equivalent for cognitive conditions. This form is to be retained by the examining health professional and not returned to the department. Findings relevant to the person's fitness to drive should be recorded on the medical certificate supplied by the department.

1. Cardiovascular system

1.1 Blood pressure— (repeat if necessary)

Systolic mmHg mmHg

Diastolic mmHg mmHg

1.2 Pulse rate..... Regular Irregular

1.3 Heart sounds..... Normal Abnormal

1.4 Peripheral pulses..... Normal Abnormal

2. Chest/ Lungs

2.1 Chest/ Lungs..... Normal Abnormal

3. Abdomen (Liver)

3.1 Abdomen (Liver)..... Normal Abnormal

4. Neurological/ Locomotor

4.1 Cervical spine rotation..... Normal Abnormal

4.2 Back movement..... Normal Abnormal

4.3 Upper limbs

(a) Appearance..... Normal Abnormal

(b) Joint movements..... Normal Abnormal

4.4 Lower limbs

(a) Appearance..... Normal Abnormal

(b) Joint movements..... Normal Abnormal

4.5 Reflexes..... Normal Abnormal

4.4 Romberg's sign..... Normal Abnormal

A pass requires the ability to maintain balance while standing with shoes off, feet together side by side, eyes closed and arms by sides, for 30 seconds.

5. Vision

5.1 Visual acuity—

Uncorrected		Corrected	
R	L	R	L
6/	6/	6/	6/

Are contact lenses worn? No Yes

5.2 Visual fields..... Normal Abnormal
(confrontation to each eye)

6. Hearing (Commercial vehicle drivers only)

6.1 Hearing..... Normal Abnormal

7. Urinalysis

7.1 Protein..... Normal Abnormal

7.2 Glucose..... Normal Abnormal

8. Neuropsychological assessment

Where clinically indicated, apply the Mini Mental State Questionnaire or General Health Questionnaire or equivalent.

8.1 Score.....

9. Relevant clinical findings

Note comments on any relevant findings detected in the questionnaire or examination, making reference to the requirements of the standards outlined in the 'Assessing Fitness to Drive' (AFTD) publication.

10. Assessment

What type of licence/ driver authority is the applicant applying for?

Private Commercial

Health Examiner's full name (please PRINT)

Signed

Date of examination

 / /

The health professional is to complete the 'Medical Certificate for Motor Vehicle Driver' (form F3712) in accordance with the AFTD – Commercial and Private Vehicle Drivers' medical standards.

Important— For privacy reasons, the completed examination proforma **must not** be returned to the department. Medical information relevant to the department should be included on the Medical Certificate (in the case of department initiated examinations) or on the Medical Condition Notification form (for assessments made in the course of patient treatment).