



# Request for Information

Under a legislative authority or the *Information Privacy Act 2009*

**Privacy collection notice:** The Department of Transport and Main Roads (TMR) collects the information on this form to assess your request for documents. Without this information, TMR is unable to maintain a record of the application. The information you are requesting may be disclosed where it is satisfied on reasonable grounds that it is for a lawful purpose or where it is relevant and necessary for one or more of the provisions contained in the *Information Privacy Act 2009* (QLD). Any information provided to you as a result of this application must only be used for the purpose it was requested and not for any other purpose. For further information about how TMR uses personal information and your right of access to it, please visit: *Privacy (Department of Transport and Main Roads)* ([tmr.qld.gov.au](http://tmr.qld.gov.au))

## Section 1 - Information Request

Video Surveillance Systems email: [VSSRequest@tmr.qld.gov.au](mailto:VSSRequest@tmr.qld.gov.au)

☐☐

Section 95 Certificate required for this request  
(QP only)

Go Card

email: [informationrequests@translink.com.au](mailto:informationrequests@translink.com.au)

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Location of incident (must include FULL ADDRESS, including street and suburb)

Date of incident

From 24 hr Time (HH:MM)

Date of incident

To 24 hr Time (HH:MM)

Request details, including direction of travel (Southbound, between X street and X street), description of persons or vehicles of interest.

## Section 2 - Legislative Authority

Please indicate the authority and Act that authorises the release of the requested information.

Alternatively, if you don't have a specific legal authority to request the information, see section 3 below for requests made under QPP6 of the Information Privacy Act.

## Section 3 - Request for information under QPP6 of the *Information Act 2009*

Please indicate the reason for the request with a brief explanation why the information is necessary, including the section and Act of the offence or breach you refer to:

- ☐ the prevention, detection, investigation, prosecution or punishment of criminal offences or breaches of laws imposing penalties or sanctions
- ☐ the enforcement of laws relating to confiscation of proceeds of crime (please indicate below which law)
- ☐ the protection of the public revenue
- ☐ the prevention, detection, investigation or remedying of seriously improper conduct
- ☐ the preparation for, or conduct of, proceedings before any court or tribunal, or implementation of the orders of a court or tribunal

**Section 4 - Requesting Officer's Details** (Requesting Officer and Senior Officer must be two separate officers)

QPS Reference (if applicable)

Department/Agency

Name

Position

Email

Phone number

Requesting officer's signature

Date

**Section 5 - Senior Officer's Authorisation**

Department/Agency

Name

Position

Email

Phone number

I am satisfied this information is reasonably necessary pursuant to the legislation cited in Sections 2 or 3 and that the information provided will only be used for the purpose stated in this request.

Senior officer's signature/name (Shift supervisor/Sergeant)

Date

**Section 6 - TMR Use Only**

Internal reference number

Date request  
received

Authorising officer's name and signature

Requests by law enforcement for release of licence/authority/card holder/registration information can be processed at customer service centres or TMR's Searches unit, under existing arrangements. *Refer to TIPPs*

**Note:** It is a requirement that a copy of this completed form is placed on file as a record of this disclosure under this provision of personal information.

List actions taken with downloaded image/file e.g. storage/transfer of image/file(s):

**Section 7 - Information Release**

QPS Officer/Applicant to complete upon receipt of footage/information

Name

Position

Signature

Date