



Employees are encouraged to peruse the Provision of Professional Engineering Services Policy and Procedure before completing this form. Email the completed form and supporting documentation to payrolltmrsalaries@chde.qld.gov.au or payrolltmrwages@chde.qld.gov.au.

### Employee details

Employee number	Family name	Given name/s
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position title	Department/Agency
<input type="text"/>	<input type="text"/>

Phone number (work)	Email address (work)
<input type="text"/>	<input type="text"/>

### Substantive position details

Position number	Position title	Classification level (including increment level)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Employment status:

Permanent     Temporary     SES/contract

Division	Location
<input type="text"/>	<input type="text"/>

### RPEQ Compensation Payment Employee Application

RPEQ registration number	<input type="text"/>	Date registered to	<input type="text"/> / <input type="text"/> / <input type="text"/>
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Financial year of claim*	<input type="text"/>	*Claims for previous financial years must attach a signed business case from the Chief Engineer
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I have provided evidence which shows my Registered Professional Engineer of Queensland currency as approved by the Board of Professional Engineers of Queensland.(as attached)

I have provided documented evidence of my CPD (as attached)

I have recorded/updated my RPEQ currency in Employee Self Service (ESS)

Signature	Date
<input type="text"/>	<input type="text"/>

### Manager Endorsement

I have viewed the applicant's RPEQ evidence, CPD record and ESS record    Yes     No

Manager's name	Position title
<input type="text"/>	<input type="text"/>

Phone number (work)	Email address (work)	Manager's signature
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Delegate Approval - HR Delegation Level 5

Authorised person's name	Date
<input type="text"/>	<input type="text"/>

Authorised person's signature

**Privacy Statement:** The Department of Transport and Main Roads (TMR) is collecting the information on this form for the purpose of processing RPEQ compensation payments. This information is authorised by the *Public Service Act 2008*. TMR usually gives some or all of this information to Queensland Shared Services. Your personal details will not be disclosed to any other third party without your consent unless required by law.