



DTMR Code

DR

The information on the tear off page must be read before completing this form.

Office use only STIMS:

Important:

- This form is to be used when applying for drought assistance (additional conveyance allowance).
Drought assistance (additional conveyance allowance) is available to families who reside on a primary producing property in a drought declared shire...
For families not currently in receipt of conveyance allowance Class A or C, a separate conveyance allowance application form must also be submitted with this application.

Section A - to be completed by parent/guardian

1. Parent/guardian details

Title Family name Given name/s
[Input fields for personal details]

Your permanent residential address (include property name if applicable)
[Input fields for address and postcode]

Please also provide your registered plan and lot number. This information is needed to assess eligibility.
If you do not provide all information it may delay approval for transport assistance. Your registered plan and lot number can be found on your rates notice.

Lot number Registered plan/Survey plan number
Postal address Please tick if the same as residential address [checkbox]

Home telephone number Work telephone number Mobile telephone number

2. Drought declared shire or individually droughted property

Please complete the relevant section below (either A or B)

(A) Name of drought declared shire
[Input field]

or
(B) Name of individually droughted property Name of shire in which IDP is situated

Date declared from
[Input field with slashes]

Declared by:
Name of Climate Risk Coordinator Centre

Please note: A copy of the individually droughted property (IDP) application form, certified by the Climate Risk Coordinator must accompany this application.

3. Name/s of student/s currently in receipt of conveyance allowance

Family name	Given name	Other initials	M/F	Year (Grade)	Date of birth	Name of school they attend	Date from which drought assistance is sought
					/ /		/ /
					/ /		/ /
					/ /		/ /
					/ /		/ /

4. Certification by parent/guardian

I certify that the information provided is true and correct and I have read and agree to the conditions of the scheme as outlined on the attachment of this form.

I certify that I live on a primary producing property in a drought declared shire or an individually drought declared primary producing property. If applicable, I have included with this application a copy of the individually droughted property application form certified by the local Climate Risk Coordinator. I also authorise TMR to confirm with the Department of Agriculture and Fisheries the status of my property for the purpose, and for the sole purpose, of confirming my eligibility for drought assistance (additional conveyance allowance).

I understand that I am required to complete within seven days a new application should there be any change in the information contained in this application. It is further understood that TMR reserves the right to withdraw travel assistance and recover monies paid if investigations show the student/s to be ineligible. I understand that persons who intentionally provide false information to obtain a benefit may be liable to a fine under Section 149(3) of the *Transport Operations (Passenger Transport) Act 1994*.

In order to assess an applicant's ongoing entitlement to assistance, TMR will verify the student's personal details with the school attended and schools will disclose to TMR updated information for that purpose.

Signed

Date

Privacy statement: TMR collects the information on this form under the Transport Operations (Passenger Transport) Act to assess eligibility for conveyance allowance. These details are accessible by authorised TMR staff and may also be provided to the local conveyance committee, Department of Education Staff and/or relevant non-State School as required. You and your child's personal information will not be disclosed by TMR to any other third party without your consent unless required to do so by law or for the purpose of the *Information Privacy Act 2009*.

Section B - office use only

Guardian details	Approval		Initials	Shire/IDP	Approval notes
	Yes	No			

Approving officer's certification

I have assessed this application in accordance with the approved school transport policies and procedures and certify that the student/s is/are entitled to the level of assistance granted.

Officer's signature

Date

Input officer's certification

I have reviewed travel details on this application with details recorded in STIMS and confirm that the student/s is/are receiving class A/C conveyance allowance for the journey/s approved on this application. Appropriate details have been accurately recorded in accordance with the STIMS user manual.

Initials

Date entered



The instructions must be read before completing this form. Please remove this page and keep it for your records.

Applying for drought assistance

Complete this form if you wish to apply for Drought assistance (additional conveyance allowance).

For families not currently in receipt of conveyance allowance (class A or C) a separate conveyance allowance application form must also be submitted with this application. These forms and eligibility guidelines are available from the nearest Department of Transport and Main Roads (TMR) office as listed on this form.

Ensure that you have fully completed this form before sending it to your nearest TMR office.

Parents/guardians should inform TMR staff of any changes to bank account details, as failure to do this could result in payments being delayed.

A new application is required to be completed when a student changes address, or if there is a change in transport arrangements.

You can log onto www.information.qld.gov.au and click on 'start mapping here' to access your lot number and registered plan number. To do this, click on 'property' under area of interest and then type in your address. Once you have located your residence, click on 'identify' and it will give you the lot and plan number.

Eligibility

To be eligible for drought assistance (additional conveyance allowance), students must:

1. Permanently reside on a primary producing property that is located within a shire that has been officially drought declared by the Department of Agriculture and Fisheries
- or**
- Permanently reside on a primary producing property that has been officially recorded as an individually droughted property (IDP). Where an individual property has been drought declared, a copy of the IDP application form, certified by the Climate Risk Coordinator must accompany this application.
2. Already be receiving, or be eligible to receive, conveyance allowance class A or C. (A brief description of conveyance allowance class A or C is provided below, however, parents/guardians should contact their TMR office listed over the page for conveyance allowance guidelines and application form).
 3. Payment of drought assistance (additional conveyance allowance) will also be dependent upon the parent/guardian continuing to receive conveyance allowance class A or C.

Duration of drought assistance

Drought assistance (additional conveyance allowance) is payable during the period that the primary producing property on which the claimant resides remains on the drought declared list, and for a further period of two years past the date at which the property is removed from the drought declared list. Any change of transport arrangements, or addresses, will require a new application and a new assessment.

Conveyance allowance

The following provides a brief summary of the eligibility for conveyance allowance class A or C, however, to determine eligibility, parents/guardians should contact the nearest TMR office as listed over the page.

Class A Payable to parents or guardians of students who are conveyed by private motor vehicle to primary/secondary school, provided that the students do not reside with 3.2km of a kilometre-based school bus service. This allowance is paid on a per vehicle basis.

Class C Payable to parents or guardians of students who must be conveyed by private motor vehicle to a railway station or a school bus service (kilometre-based or fares-based) in order to attend school, provided the distance travelled is more than 3.2km to the designated service for the area in which they reside. The distance conveyed is measured from the student's residence to the nearest point on the bus route (not the bus stop). This allowance is paid on a per vehicle basis.

Change of circumstances

A new application form is required to be completed when a student changes address, or if there is a change in transport arrangements.

TMR reserves the right to withdraw travel assistance and recover monies paid if investigations show the student to be ineligible. Persons who intentionally provide false information to obtain a benefit may be liable to a fine under Section 149(3) of the *Transport Operations (Passenger Transport) Act 1994*.

Department of Transport and Main Roads Offices

Please contact your nearest office for further information on the School Transport Assistance Scheme or log onto www.transport.qld.gov.au/schooltransport

Cairns

PO Box 6542
CAIRNS QLD 4870
Phone: (07) 4045 7099
Fax: (07) 2139 5042
Email: cairns@translink.com.au

Maroochydore

PO Box 111
MOOLOOLABA QLD 4557
Phone (07) 5452 1800
Fax: (07) 2139 5076
Email: maroochydore.st@translink.com.au

Southport

PO Box 10420
SOUTHPORT BC QLD 4215
Phone: (07) 5585 1857
Fax: (07) 2139 5081
Email: stgoldcoast@translink.com.au

Carseldine

GPO Box 1412
BRISBANE QLD 4001
Phone: (07) 3863 9849
Fax: (07) 2139 5057
Email: carseldine.st@translink.com.au

Maryborough (Wide Bay Burnett)

PO Box 371
MARYBOROUGH QLD 4650
Phone (07) 4122 6115
Fax: (07) 2139 5064
Email: maryborough@translink.com.au

Toowoomba (Darling Downs)

PO Box 629
TOOWOOMBA QLD 4350
Phone (07) 4639 0727
Fax: (07) 2139 5072
Email: toowoomba@translink.com.au

Ipswich

PO Box 630
BOOVAL FAIR QLD 4304
Phone: (07) 3813 8613
Fax: (07) 2139 5082
Email: stipswich@translink.com.au

Rockhampton

PO Box 5096
Red Hill
ROCKHAMPTON QLD 4701
Phone (07) 4931 1539
Fax: (07) 2139 5062
Email: rockhampton@translink.com.au

Townsville

PO Box 7466
GARbutt BC QLD 4814
Phone (07) 4758 7544
Fax: (07) 2139 5050
Email: pttownsville@translink.com.au

Mackay

PO Box 62
MACKAY QLD 4740
Phone (07) 4951 8678
Fax: (07) 2139 5073
Email: mackay@translink.com.au

Roma (South West)

PO Box 126
ROMA QLD 4455
Phone (07) 4622 9509
Fax: (07) 2139 5116
Email: roma@translink.com.au