



To be completed by the contractor

Contractor details

Name contract held in

Trading name

Regional office use only

Application number

Bus application type
(New or < 5 yrs)

ABN number

Postal address

Postcode

Email address

Phone number

Mobile phone number

Fax number

Is your contract held in the name of a trust?

Yes Please enclose a copy of your Deed of Trust (document prepared to establish the trust) with your application.

No

Part A – School service details

Please note: Only a bus used on a School Transport Assistance Scheme (STAS) or principally STAS funded school service is eligible to be replaced with an upgraded school bus under this scheme.

Department of Transport and Main Roads route number

Please provide a description of the route

Start of service	
Route taken
Destination/schools serviced

Regional office use only

Verify STAS service

Current category paid

Correct category

Number of contract students:

	Students who do not travel in a wheelchair	Students who do travel in a wheelchair
STAS students with a disability		

Supervisors

Comments

Details of Environment 3 (approved very steep or long steep) roads or the Defined Urban Area, can be found online at www.tmr.qld.gov.au/schoolbuses or by contacting your local Department of Transport and Main Roads' office.

Part B – Environment criteria

B1. Is the upgraded school bus to be used on Environment 3 (gazetted very steep or long steep) road/s?

No Yes Road names

Regional office use only

Map reference

B2. Is the upgraded school bus to be used on a route entirely or partly outside a Defined Urban Area (Environment 2)?

No Yes

Verified outside a Defined Urban Area

Yes No

B3. Will the upgraded school bus be operating on a route entirely within a Defined Urban Area (Environment 1)?

No Yes

Verified entirely within a Defined Urban Area

Yes No

Part C – Current vehicle details

Is this a new or additional service?

Yes Go to Part D. No Complete details below.

Registration number

Make and model

Vehicle ownership details verified

Number of passenger seats

Date of manufacture from compliance plate

 / /

VIN/Chassis number

Is the vehicle owned by the operator making the application?

Yes No

Will the bus be aged 16 years or older as at 1 July 2015?

Yes No This bus is not eligible to be replaced with an upgraded school bus under this scheme.

Part D – Current fleet details

D1. Number of buses in your current fleet? (include all buses)

Single bus contractor

Contractor with 5–15 buses

Contractor with 2–4 buses

Contractor with more than 15 buses

Regional office use only

Fleet details confirmed

Yes No

D2. Please provide details of your current bus fleet, excluding spare vehicles, by completing the following table (if insufficient space, please attach separate list).

Buses on services carrying STAS students or principally STAS students					
Registration number	Seating capacity (ex driver)	Route environment* 1, 2 or 3	Projected year to replace this vehicle	Km or fares	Department of Transport and Main Roads' route number

*Route environment is:

- Wholly within the Brisbane City Council or defined urban (commercial contract) areas.
- Wholly or partly outside an urban contract area.
- A route or part of a route under 1 or 2 above that operates on an approved very steep or long steep road/s.

Part E – Proposed upgraded school bus purchase details

Bus with ADR 68/00 compliant seats (Mandatory)

Note: A power-train retarder is mandatory only on Environment 3 services. (for heavy buses over 5t GVM)

A number of conditions apply to the purchase of a second hand vehicle. Please refer to Information Statement No.16C/2014 *Capital-Based School Bus Services – Students with a Disability*.

Proposed specifications for upgraded school bus

Number of passenger
seats

Reason if a larger STAS category bus is proposed

Proposed make and model (if known)

Does the upgraded school bus need retrofitting with:

ADR68 compliant seats? No Yes

Wheelchair lift? No Yes Will quick-release ADR68 compliant seats be used? No Yes

Power-train retarder? No Yes

Part F – Contractor certification

I certify that:

- I have read and understand the Information Statement No.16C/2014 regarding funding for contracted minibuses for students with a disability and the information provided on this application is true and correct.

I also understand that a person intentionally providing false information to obtain a benefit may be liable for a fine under Section 149(3) of the *Transport Operations (Passenger Transport) Act 1994*.

Note: The Department of Transport and Main Roads collects the information on this form to maintain a database and to assist in assessing your funding application. The personal information held in this database is used for the preparation of correspondence and for the monitoring of bus replacement. The information on this form is accessible by authorised government staff and some of the information may be disclosed to any other body as required by law.

Applicant's name (Please print)

Signature

Date

Please return completed form to your local TransLink office.

Office use only (the Department of Transport and Main Roads)

Contractor performance

Is the PT audit report satisfactory? Yes No

Is the pit inspection history satisfactory? Yes No

Is the complaint history satisfactory? Yes No

Department of Transport and Main Roads regional office certification (must be Manager, PTO)

I certify that the details on this application have been assessed in accordance with the SchoolBUS guidelines and that a copy of the rationalisation checklist has been completed and attached.

Name (Please print)

Title

Signature

Date

Regional action checklist

Date application acknowledged

Contractor notified when application is not eligible or is incomplete?

TransLink Division office certification

I certify that this application has been assessed in accordance with the guidelines and conditions of the *Queensland School Bus Strategy*.

Name (Please print)

Title

Signature

Date

Division comments