



Personalised/Customised Plate/s Replacement/Change/Upgrade Application

Transport Operations (Road Use Management) Act 1995



Notes

- This form is to be used when:
 - you are replacing your existing personalised/customised plate/s with plates that are exactly the same
 - you wish to apply for a slimline plate which is identical to your current combination
 - you wish to change the colour/theme of your existing personalised/customised plate/s
 - you wish to upgrade standard issue number plate/s to customised/personalised number plate/s
 - you wish to change the type of vehicle your plate/s can be attached to.
- The most legible plate must be retained and attached to the rear of the vehicle until receipt of the new/replacement plates. (**Note:** The most legible plate must be retained and attached to the rear of the vehicle (regular size only if customised) until receipt of the new/replacement plates).
- If no legible plate can be attached to the vehicle, a standard number plate may need to be issued.
- Once new/replacement plate/s are received, the original plate/s must be surrendered at a Department of Transport and Main Roads Customer Service Centre.
- If the plate/s are recorded as being attached to a vehicle currently under a Queensland Police Service Number Plate Confiscation Notice, plate/s can be remade, but cannot be attached to the vehicle during the confiscation period.
- Evidence of Identity (EOI) is required at the time of making this application. Personal identification for example, original Queensland Driver Licence or business/organisation identification. Refer to the separate *Evidence of Identity Information Sheet (F4362)* or www.tmr.qld.gov.au for requirements. **Note:** if the plates are to be in joint names, both parties must provide suitable EOI.

1. What is the personalised/customised number plate combination you wish to replace/change or upgrade?

2. Are the personalised/customised plates currently attached to a vehicle?

No

Yes One plate must be surrendered with this application.

3. Is the vehicle currently under a Number Plate Confiscation Notice issued by the Queensland Police Service?

No

Yes This application cannot be processed during the confiscation notice.

4. Why are you replacing your plate/s?

Change the type of vehicle plate/s can be attached to

Change theme/colour

Damaged/destroyed Warranty

Lost/stolen/other - describe circumstances

5. What type of replacement/change or upgrade to your plate/s do you require?

Note: 1. Motorcycles only allow up to five characters.

2. Fees are applicable for these transactions, including vehicle type changes.

Replace exactly the same

Upgrade standard issue to customised

Upgrade standard issue to personalised

Upgrade customised to personalised

Change personalised colour/theme/size and/or type of vehicle

Change prestige colour/theme/size and/or type of vehicle

6. Owner/s details

Note: EOI and signatures are required for all owners.

Customer Reference Number (CRN)

The CRN is your Queensland Driver Licence number, Adult Proof of Age Card number or your reference number issued by the department.

Note: If the plates are recorded in joint names, EOI is required for both applicants.

First individual/organisation plate owner's details

CRN

Full name (please print)

Second individual plate owner's details (if applicable)

CRN

Full name (please print)

7. Is someone lodging this application on your behalf? Your representative must bring their own EOI as well as your EOI.

No

Yes Representative's full name (please print)

Representative's signature

8. Using Appendix 1, 2 or 3, please indicate the plate and colour code you would like to order.

Note: Certain designs have pre-set characters as part of the combination, please refer to Appendix 1, 2 or 3 for further details.

Plate code Colour code combination

Plate description

9. Tick in the table below the size of the plates required in the First plate and Second plate columns.

Choose only First plate for large trailers.

USA size plates can only be paired with a USA or slim size plate.

Euro classic is only available in the Euro size.

Customised plates can only have one slimline in the pair. Not applicable for motorcycles.

Customised plate sizes			
First plate	Second plate	Size	Measurements
		Regular	372mm x 134mm
		Slim	372mm x 100mm
	N/A	Motorcycle (colour only)	184mm x 94mm

Colour, theme and classic plate sizes
 Note: Classic range is not available in USA size and motorcycle plates are only available as classic or coloured range.

First plate	Second plate	Size	Measurements
		Regular	372mm x 134mm
		Slim	372mm x 100mm
		USA	300mm x 150mm
	N/A	Motorcycle (colour only)	184mm x 94mm

Euro plate sizes - not available for Motorcycles

First plate	Second plate	Size	Measurements
		Euro	520mm x 112mm
		Slim	372mm x 100mm

Prestige plate sizes

First plate	Second plate	Size	Measurements
		Regular 1-2 characters	161mm x 134mm
		Slim 1-2 characters	161mm x 100mm
		Regular 3-4 characters	291mm x 134mm
		Slim 3-4 characters	291mm x 100mm
		Regular 5-7 characters	372mm x 134mm
		Slim 5-7 characters	372mm x 100mm
	N/A	Motorcycle (colour only)	184mm x 95mm

Traditional Q plate/s - not available for Motorcycles

First plate	Second plate	Size	Measurements
		Q + 1 digit	150mm x 115mm
		Q + 2 digits	205mm x 115mm
		Q + 3 digits	242mm x 115mm
		Q + 4 digits	319mm x 115mm
		Q + 5 digits	376mm x 115mm
		Q + 6 digits	431mm x 115mm

10. Do you require an accessory plate?

This is for any accessory that is fitted to the vehicle and obscures visibility of the number plate, like bike racks.

No

Yes A fee will apply.

11. To which name/s and address would you like the number plate/s delivered?

Name

Address

Postcode

12. Purchaser's/Owner's declaration

In the case of joint names both must sign.

I/we declare that the information provided is true and correct.

I/we consent to the department verifying my EOI documents or information with the issuing authority or their agencies.

Signature/s

Date

 / /

Privacy statement: The department is collecting information on this form for the purposes of maintaining the department's vehicle registration register, as required under the *Transport Operations (Road Use Management) Act*. Where required, the department or its agents/contractors may give some or all of this information to vehicle insurers, statutory entities, insolvency entities, lawyers, persons involved in vehicle incidents/accidents, vehicle manufacturers, third parties who are involved in or intend to commence various legal proceedings, tolling entities, law enforcement agencies and to or through interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required to do so by law.

Office use only

Application date

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Amount paid

\$

Application received at

Operator User ID

Receipt number

EOI supplied