



Application for Copy of Document Release Request

Transport Operations (Road Use Management) Act 1995

Transport Operations (Marine Safety) Act 1994

Please use this form to obtain copies of documents that contain either your personal information, or information about an organisation you are representing. The Department of Transport and Main Roads (TMR) administers and maintains vehicle, ship and licensing related information under a range of transport related legislation. Applications for a copy of a document must be processed in accordance with the relevant transport legislation.

You can not request copies of documents if they do not contain your information. You must lodge a Right to Information Request.

What you must bring with you:

- Identification - A fee will apply

1. Indicate if you are applying as an individual or on behalf of an organisation.

Private individual go to 2 Organisation go to 3

2. Applicant's details

Do you have a departmental Customer Reference Number (CRN)? (i.e. a Queensland Driver Licence number, 18+ Card number, Adult Proof of Age Card, Photo Identification Card or a departmental CRN)

No Complete a *New Customer Application (Individual)* (form F3503)

Yes What is your CRN?

Private individual details

Full name (please print)

Residential address

Postcode

Postal address (if same as above, write 'as above')

Postcode

3. Organisation's details

Organisation's name

Business address in Queensland

Postcode

Postal address (if same as above, write 'as above')

Postcode

4. Are you sending a representative to lodge this application on your behalf?

No

Yes The representative will need to provide a letter of authority from you and their evidence of identity.

Name of representative

5. Provide details of the document you require

- Vehicle registration - (e.g. vehicle registration application, vehicle registration transfer). Go to 6
- Ship registration - (Queensland regulated ship registration application, Queensland regulated ship registration transfer application). Go to 6
- Driver licensing - (Driver licence application/medical certificate). Go to 7
- Other _____

6. Vehicle/Ship details

Vehicle/ship registration number

Make of vehicle/ship

Body shape/ship design

Name of the ship

VIN/HIN/Engine number

7. What year was the document lodged?

Year lodged

8. Certificate by applicant

It is an offence to give false or misleading information under the Transport Operations (Road Use Management) Act.

Maximum penalty may exceed \$7000.

I certify that the information and statements provided in this application are true and correct.

Name in full (please print)

Applicant's signature

Date

Privacy Statement: TMR collects information on this form to administer the register of vehicles under the Transport Operations (Road Use Management) Act and ships under the Transport Operations (Marine Safety) Act. This information may be used and released by TMR under the provisions stated in these acts and regulations. Your personal information will not be disclosed to other third parties without your consent unless authorised or required by law.

Authorising person's declaration

I am satisfied that the applicant's signature matches the applicant's EOI documents which I have sighted.

Signature of issuing person _____

Authorising person's name _____