



Project name (for example, Fraser Island Boat Ramp, Smith Road Pontoon)

Project proposal details

Name of organisation proposing the project (please PRINT)

Postal address

Postcode

Contact officer's name

Contact officer's position

Contact officer's email address

Contact telephone number

If more than one capital proposal is being submitted, what priority do you assign to this project? (for example, 1 of 9, where 1 is the highest priority)

Project details

Type of facility (for example, pontoon, boat ramp, dredging, breakwater)

Project type:

New

Upgrade of existing facility

Feasibility study for future facility

Grant (improvement to existing facility not owned by the Department of Transport and Main Roads or new facility not to be owned by the Department of Transport and Main Roads)

Description of the proposed works

Authorisation and agreement to manage

I authorise the submission of this proposal for funding, declare that the information supplied is to the best of my knowledge correct and complete and confirm that my organisation is prepared to fund necessary works during the timeframes in this document.

I agree (if applicable) for my organisation to be appointed facility manager for the completed facility under the *Transport Infrastructure (Public Marine Facilities) Regulation 2011*, and will comply with the **terms and conditions for the management and control of a public facility**.

Authorising officer's name

Authorising officer's signature

Authorising officer's position

Date

Organisation

Continued over...

Project location and configuration

Attach a map, plan and photographs of the proposed project site (for example, aerial photos, Google Earth image, survey plan)

Street address

Postcode

Lot/plan number/RP description (attach 'smartmap' and land tenure documents)

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Land tenure (freehold, reserve, USL and so on) Current owner or trustee

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Local government area

State electorate

Federal electorate

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UBD reference (if applicable)

GPS position (Lat/Long - format XX° XX.XXX') - Datum GDA 94

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General description of site (for example, slope of embankment, erosion, navigation hazards, vegetation, navigational access, road access, existing use or activity)

Justification for the project (for example, frequency of use, existing facilities, existing and anticipated future demand)

Is the site prone to wave action and flood impacts?

No

Yes

Estimated maximum wave height (metres)

Estimated maximum storm surge (metres)

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Does the proposed site have access to open water at all stages of tides without the need to dredge?

No

Yes

Are there existing design or concept drawings for any works at the site?

No

Yes Please attach copies

Has the project been identified as a priority in a local government planning document?

No

Yes Please attach details

List any studies or investigations that have been conducted for this project (for example, cultural heritage, environmental, engineering and so on) and when they were done.

Are there any other known issues or potential risks relating to the project?

Provide details of proposed existing land-based facilities

Please note: ancillary infrastructure must meet Department of Transport and Main Roads requirements

For boat ramps only:

Number of existing car-trailer unit bays

Number of additional car-trailer unit bays proposed

Number of existing car parking bays

Number of additional car parking bays proposed

	Existing	To be provided	Not required
Toilet and water availability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sealed road access	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lighting of ramp and car park	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking and manoeuvring capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other facilities (for example, sewerage pump out or dump point, picnic area, playground, CCTV)

Does the proposer have local laws or other provisions in place to manage the proposed facility?

Yes No What arrangements have been made?

Consultation

Please outline any consultation that has taken place leading to the proposed project

Please list all key stakeholders and contact details (for example, traditional owners, adjoining landowners, lease holders, residents, fishing and boating clubs, commercial users and so on)

Organisation and contact name	Contact number(s)/email

Is your organisation prepared to undertake design, obtaining statutory approvals and/or construction for this project?

Design and approvals No Yes N/A Construction No Yes N/A

What timeframe(s) does the proponent consider most appropriate for the works?

Commencement of planning/design/approvals	Commencement of in-water works (Department of Transport and Main Roads funded)
<input type="text"/>	<input type="text"/>
Commencement of land side works (proponent funded)	Completion of whole project
<input type="text"/>	<input type="text"/>

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Project cost estimates

	In-water components (requested Department of Transport and Main Roads contribution)	Components to be funded by proponent
Design/feasibility	\$	\$
Construction	\$	\$
Contract administration	\$	\$
Other	\$	\$
Total project	\$	\$
Less other contributions	\$	\$
Total Department of Transport and Roads funding	\$	
Total proponent organisation funding		\$
Annual maintenance	\$	\$

Environmental considerations

Have environmental and/or other statutory approvals been granted for this proposal or existing facility?

No Yes Please attach approval documents and plans

Department of Transport and Main Roads Regional Office Use Only

Are there any environmental issues/zones that need to be considered as part of the project?

Where applicable, has the supporting documentation been supplied for the below environmental constraints

Dugong protection area	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Fish habitat area	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
State marine park zone	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Costal management district	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
GBRMPA zone	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Contaminated land	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Acid sulphate area	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Ramsar wetlands	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Damage or destruction of marine plants	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
GBRMPA zone	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>
Contaminated land	No <input type="checkbox"/> Yes <input type="checkbox"/>	No <input type="checkbox"/> Yes <input type="checkbox"/> N/A <input type="checkbox"/>

If Yes to any of the above - please attach details and any proposed mitigation measures.

Cultural Heritage and Native Title

Has any consultation taken place or approvals been obtained or are required to be obtained for Cultural Heritage or Native Title purposes? (refer to Cultural Heritage www.nrw.qld.gov.au, Native Title www.nntt.gov.au)

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Notes

Program funding

The Department of Transport and Main Roads provides a source of state funding in partnership with local government and other organisations to improve, develop and maintain boating facilities for recreational boat users in Queensland through the Marine Infrastructure Capital and Maintenance Program (MICMP).

The provision of a public boating facility is generally a joint undertaking between the Department of Transport and Main Roads (which provides the water based components) and the facility manager (which provides the land based components and carries out the daily management and maintenance of the whole facility).

Proposals from members of the public or other organisations **must** be submitted through the relevant local government (or port operator if the facility is on port land). Proposals that are not supported by the relevant local government or port will not usually be considered by the Department of Transport and Main Roads.

Completed proposal documents should be forwarded to the nearest Department of Transport and Main Roads office responsible for regional assessment of applications.

Valid projects not accepted onto the MICMP in the first year will be reconsidered for inclusion in the second year after lodgement.

Successful projects will be included in a four year rolling program and scheduled in accordance with funding availability.

Project initiation

For a proposal to be considered all sections are to be addressed (where applicable) and attachments (for example, photos, maps) provided where applicable. Additional information and documents should be attached (if required) to support the proposal.

The assessment involves proposals being initially reviewed and prioritised along with other submissions by Department of Transport and Main Roads regional officers. If supported at regional level, they are then collated with other proposals from around Queensland for further consideration and prioritisation on a whole-of-state basis.

Successful proposals are included in the MICMP. The majority of capital projects are scheduled over two years with design and approvals in the first year and construction in the second year.

Assessment

For a proposal to be considered all relevant sections must be addressed, supporting information (for example, photos, maps) provided and be received by the Department of Transport and Main Roads no later than the closing date for applications (if applicable). Additional information and documents may be attached to support the proposal.

Applications will firstly be checked for completeness, reviewed and prioritised along with other applications within each Department of Transport and Main Roads region.

If supported at regional level, proposals are forwarded to Brisbane for consideration and prioritisation on a state-wide basis.

Applications are evaluated and prioritised taking into consideration various factors, including (but not limited to):

- compliance with Department of Transport and Main Roads guidelines for the type of facility
- justification for the proposal provided in the documentation
- technical feasibility
- anticipated life cycle costs
- proposed project cost compared with other applications and in the context of the state-wide program allocations
- location of the proposed facility
- environmental and engineering constraints
- adequacy of current and/or proposed land based facilities and amenities
- anticipated community benefit and value for money.

The Department of Transport and Main Roads may initiate certain projects based on the results of the 2011 state-wide demand forecasting project and will liaise with councils and port operators for partnership agreement and/or for consent to become the appointed manager.

Note: 'All-tide' means all tide access to the open sea (not just to the immediate waterway)

Contact us

- For further information on completing this form or on boating infrastructure projects generally, please contact the nearest Department of Transport and Main Roads district or regional office.
- Additional information may also be obtained from the Boating Infrastructure Program Unit in Brisbane:
Telephone: 07 3066 3781 (program manager)
Email: BoatingInfrastructure@tmr.qld.gov.au