

8. Excess dimension/mass

Is the vehicle excess dimension?

No Yes Vehicle is required to operate under the relevant guideline or authority.

Is the vehicle excess mass?

No Yes Vehicle is required to operate under the relevant guideline or authority.

9. Date of disposal

/ /

10. Purpose of use

Private Commercial Used for non profit
Rental (self driver rental) Farming Driver training or tuition
Public passenger service Emergency vehicles

11. Conditional vehicle registration duty

Duty (if applicable) on conditional registration is charged at a flat rate of \$25.00.

Are you exempt from paying duty? For information about Conditional Vehicle Registration Duty exemptions, please refer to the Duty section on this form.

No Go to 12

Yes Is a whole or part interest in a vehicle being transferred by way of a gift to a relative of the registered operator/s?

Yes What is the relationship to the previous registered operator? (please tick one box below)

- Partner by marriage
 Partner in a de facto relationship (provided the couple are living together at the date of the transaction and have lived together for at least two years)
 Partner in a registered relationship prescribed under the *Relationships Act 2011*
 Parent, grandparent or their spouse
 Spouse's parent, grandparent or their spouse
 Child, stepchild, grandchild or their spouse
 Spouse's child, stepchild, grandchild or their spouse

No Enter other exemption type below (refer to duty information section on this form)

12. Registration periods

Are you paying the renewal at the time of transfer?

No Yes 6 months 12 months

13. Compulsory Third Party (CTP) Insurance

You may choose a new CTP insurer for the next registration period. For a list of licensed insurers visit maic.qld.gov.au.

Do you wish to nominate a new CTP insurer?

No Yes If yes, name of CTP insurer

Only GST registered businesses may be able to claim an Input Tax Credit (ITC). Is anyone entitled to claim the GST component of the CTP insurance premium for the vehicle as an ITC? If unsure contact your tax adviser.

No Yes

14. Is the vehicle fitted with gas fuel systems or other gas systems?

No Yes You must present the relevant Gas Certificate, Form PGR101/102 (fuel system) or Form PGA734 (cooking facilities), with this application unless exempt. The issue date of the certificate must not be more than three months before the vehicle transfer.

Gas Fuel Systems Certificate/
Compliance Plate number

Issue date

/ /

exemptions listed in Gas Certificate Exemptions

Other Gas Fuel Systems Certificate/
Compliance Plate number

Issue date

/ /

15. Registration category

Limited access Zone access Unrestricted access

16. Is someone lodging this application on your behalf? (Your representative will need to bring proof of their identification as well as proof of your identity, for example, Queensland Driver Licence).

No

Yes

Representative's details - name (in full)

Representative's signature

17. Declaration (All acquirer/s must sign, however, future transactions will require only one signature).

I/We declare that the information provided is correct.

I We will not use or permit the use of this vehicle outside of the conditions for use applying to the vehicle stated in the Guideline for Conditionally Registered Vehicles in Queensland (Form Number 17).

I/We consent to the department verifying my EOI documents or information with the issuing authority or their agencies.

Acquirer/s signature/s

Date

/ /

Disposer/s signature/s (if currently in joint names the signature of only one disposer is required)

Date

/ /

It is an offence to give false or misleading information under the *Transport Operations (Road Use Management) Act*. Maximum penalty may exceed \$7000.

Now complete Part B - Seller's Copy

Privacy Statement: The department is collecting the information on this form for the purposes of maintaining the department's vehicle/vessel registration register as required under the *Transport Operations (Road Use Management) Act*. The department or its agents/contractors may use your information in its communications with you and where relevant, may give some of the information to vehicle insurers, statutory entities, insolvency entities, lawyers, persons involved in vehicle accidents/incidents, vehicle manufacturers, third parties who are involved in or intend to commence legal proceedings, tolling entities, law enforcement agencies and interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent unless authorised or required to do so by law.

Office/Agency use only

Identification sighted? Yes

Authorising person's name

Authorising person's signature

Date

/ /



Conditional Vehicle Registration Transfer Application

Transport Operations (Road Use Management) Act 1995

Warning: If you reasonably believe the acquirer has not applied for transfer of the vehicle's registration within 14 days, you may lodge the 'Sellers Copy' with the Department of Transport and Main Roads. You may be held responsible for offences committed by the acquirer/s until their details are recorded with the department.

Seller's Copy

Part B. Proof of Transfer/Notice of Disposal: seller to keep

1. Vehicle details

Registration/Plate number Issue date

2. The vehicle is to be transferred from:

Note: If registered in joint names, all disposers' details must be completed below.

First disposer's details

Disposer's Customer Reference Number (CRN)

The CRN is your Queensland Driver Licence number, Adult Proof of Age or Photo Identification Card number or your reference number issued by the department.

Disposer's name

Second disposer's details (if applicable)

Disposer's CRN

Disposer's name

3. Acquirer's identification details

As the disposer of this vehicle, you must positively identify the person who will now be responsible for the vehicle.

The vehicle is to be transferred to:

First registered operator's details

Full name and residential/business address

 Postcode

Postal address (if same as street address write 'as above')

 Postcode

Does the above individual or organisation have a CRN?

No Complete a New Customer Application (F3503).

Yes CRN

The registered operator above is: (tick one box)

private/ Go to 4 registered Go to 6
individuals company

business/ Go to 5 other/legal Go to 6
trust entities

4. Is the vehicle to be transferred into two names?

No Go to 6 Yes Go to 5

5. Second registered operator's details

Note: If the vehicle is being transferred to the name of a business/trust, you must nominate one proprietor/trustee of the business or trust as the second registered operator.

Do you have a CRN?

No Complete a New Customer Application (F3503).

Yes CRN

Full name

6. Date of disposal

7. Declaration (All acquirer/s must sign, however, future transactions will require only one signature).

I/We declare that the information provided is correct.

I/We consent to the department verifying my EOI documents or information with the issuing authority or their agencies.

Acquirer/s signature/s

Date

Disposer/s signature/s (if currently in joint names the signature of only one disposer is required)

Date

It is an offence to give false or misleading information under the *Transport Operations (Road Use Management) Act*. Maximum penalty may exceed \$7000.

Privacy Statement: The department is collecting the information on this form for the purposes of maintaining the department's vehicle/vessel registration register as required under the *Transport Operations (Road Use Management) Act*. The department or its agents/contractors may use your information in its communications with you and where relevant, may give some of the information to vehicle insurers, statutory entities, insolvency entities, lawyers, persons involved in vehicle accidents/incidents, vehicle manufacturers, third parties who are involved in or intend to commence legal proceedings, tolling entities, law enforcement agencies and interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent unless authorised or required to do so by law.

Gas Certificate Requirements and Exemptions - Gas Fuel Systems only

You must present the relevant Gas Certificate, Form PGR101/102 (fuel system) or Form PGA734 (cooking facilities), unless exempt. The issue date of the certificate must not be more than three months before the date of transfer.

Exemptions for Gas Fuel Systems only

1. Sale or disposal to a licensed motor dealer.
2. The vehicle is garaged prior to and at the time of sale in one of the local government areas of Aurukun, Barcoo, Boulia, Bulloo, Burke, Carpentaria, Cook, Croydon, Diamantina, Doomadgee, Etheridge, Hope Vale, Injinoo, Kowanyama, Lockhart River, Mapoon, Mornington, Napranum, New Mapoon, Pormpuraaw, Quilpie, Torres, Umagico, Warroo or Wujal Wujal or the vehicle is garaged prior to, and at the time of sale in a remote area (contact the department for localities).
3. The vehicle is garaged on a Queensland island where there is no authorised gas examiner or installer.

Conditional Vehicle Registration Duty

Vehicle registration duty is collected by the department as per the *Duties Act 2001* which is administered by the Commissioner of State Revenue. Vehicle registration duty is payable upon application to transfer a vehicle unless an exemption applies.

Dutiable value

Conditional vehicle registration duty is \$25.00 per application.

Duty exemptions

The below examples are just some of the vehicle registration duty exemption available. For other duty exemptions and eligibility requirements, go to www.osr.qld.gov.au.

1. Transfer of a whole or part interest in a vehicle by way of a gift to a relative of the registered operator.
2. Vehicle is being transferred to beneficiary of a deceased estate.
3. The vehicle will be used by a vehicle dealer as trading stock.
4. Vehicle duty is paid through a dutiable transaction (for example, contract of sale of a business or farm). Verification from Office of State Revenue must be provided.
5. The vehicle is being transferred to an owner who has repossessed the vehicle under a hire purchase agreement or on termination of a hiring agreement.
6. Where the applicant is the sole owner/s of the business or another business owned solely by the same owner/s, as the previous registration.
7. The vehicle is being transferred to a local government.
8. The vehicle is being transferred to a government entity.

Duty Recovery

The Commissioner or State Revenue may take action against the registered operator/s when recovering outstanding duty on a vehicle registration application.

Duty Enquiries

For more information about vehicle registration duty, go to www.osr.qld.gov.au.

Registration Category

Limited Access

Restricted to operating in a defined worksite or designated area (for example, resort or car park). All conditionally registered vehicles can have this option.

Zone Access

Various levels of access to the road network, depending on area of operation. Distance restrictions of 20, 40 and 80kms apply on zone of operation.

Unrestricted Access

Unlimited use of the road network. Restrictions concerning hours of operations, mass or dimensions apply.