



Maritime Training Grant Program Application

Instructions

- Before applying for a grant, you must read and understand the *Backing Queensland Maritime Jobs – Maritime Training Grant Program Guidelines* available at <https://www.msq.qld.gov.au/MaritimeJobs>, including the eligibility criteria for applicants stated in section 4 of the guidelines.
- Applications will be assessed in accordance with section 5 of the guidelines.
- You must answer each question fully, addressing the eligibility and assessment criteria in the boxes provided. Please provide as much relevant detail as possible about your proposal. There are no word or character limits.
- References in this application form refer to:
 - ◇ **Applicant** means the entity/organisation on behalf of which this application is being submitted and that will be required to enter into a Grant Agreement with us if the application is successful, as described in the guidelines
 - ◇ **Us or We** means Maritime Safety Queensland, for State of Queensland, through the Department of Transport and Main Roads.

Applicant Details

You must complete this part in full.

Applicant's full legal name

Applicant's Australian Business Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Street address

	Postcode
--	----------

Postal address for payments and notices

	Postcode
--	----------

Does the applicant have an existing business presence in Queensland?

Yes ☐ Please provide details below No ☐

Organisational details: e.g. corporate structure, chair/CEO, group details (if part of a corporate group – e.g. parent entity if the applicant is a subsidiary).

Please provide details below

Contact person for applicant

Name (please print)

Telephone number

Mobile number

Email address

Date of submission (dd/mm/yyyy)

Eligibility criteria

We cannot consider your application if you do not satisfy all the eligibility criteria.

Does the applicant meet the mandatory eligibility criteria outlined in section 4.1 of the guidelines?

Yes ☐ No ☐

Is the applicant part of the maritime industry and connected to the sea or waterways?

☐ Marine tourism operators

☐ Fishing and seafood processing

☐ Passenger transportation

☐ Boat and ship building and vessel maintenance

☐ Marine logistics, coastal freight and port services

☐ Other (please provide details below)

☐ Marine construction, dredging or towage

Employment is:

- ongoing paid full-time (at least 35 hours per week on average)
- ongoing paid part-time (at least 20 hours per week on average).

Yes ☐ No ☐

Do you confirm that the applicant is not a person or entity of a type described in section 4.2 of the guidelines?

Yes ☐ No ☐ Please provide details below

The applicant confirms that the eligible employee is a permanent resident of Australia and be domiciled in Queensland as per Section 4.3 of the guidelines.

Yes ☐ No ☐

The applicant confirms that the eligible course they are seeking funding for is one of the following:

- ☐ MAR40220 - Certificate IV in Maritime Operations (Marine Engine Driver Grade 1 Near Coastal)
- ☐ MAR40320 - Certificate IV in Maritime Operations (Master up to 35 Metres Near Coastal)
- ☐ MAR50120 - Diploma of Marine Engineering
- ☐ MAR50320 - Diploma of Maritime Operations
- ☐ MAR60120 - Advanced Diploma of Marine Engineering (Class 1)
- ☐ MAR60220 - Advanced Diploma of Maritime Operations (Master Unlimited)
- ☐ Other - We may consider other courses so long as they are orientated towards directly supporting the maritime sector and are provided in accordance with section 3.3 of the guidelines.

Or, if the training is not for one of the above courses, the application is for training in skills that are in short supply and match a need in the industry. This includes the following:

- ☐ Certificate of Safety Training
- ☐ Electronic Chart Display and Information Systems
- ☐ Electrical Expertise (Electrician or Electro Technical Officer)
- ☐ Crane Operations
- ☐ Pilotage/Loadmaster Experience
- ☐ Dynamic Positioning
- ☐ Tanker Experience
- ☐ LNG Experience
- ☐ Heavy Lift Vessel Experience
- ☐ Drilling and Construction
- ☐ Health and Safety
- ☐ Dredging Operations
- ☐ Other - please provide details below of the training sought and how the skills are in short supply and how they will match a need in the industry.

Course enrolment details

Please include information on:

- Duration of the qualification
- Commencement date of the training
- A percentage breakdown of the mode of delivery, for example, Classroom/practical/on-line/self-supervised study
- Details of any nominated elective stream/s
- Details of any units where there is a requirement of mandatory work placement or structured workplace training. Include how many hours are required and the arrangements the applicant will implement for practical placement or structured workplace training.

☐ Attach a copy of the course enrolment form.

Or, please provide details below.

Assessment Criteria

Criterion 1 - Commitment to training of the employee - 50%

Your response to this section will be evaluated:

1.1 Please include details of your organisation’s genuine commitment to the ongoing training and employment of the employee. (This can be demonstrated by including details of any in-kind support that will be provided by your organisation).

Response

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There is no handwriting or other markings on the paper.

☐ List of current board/committee members for the organisation

☐ Position descriptions for any staff to be employed.

☐ Extract of your organisation's training plan

☐ Course enrolment forms where applicable.

Grants under the Maritime Training Grant Program will only be able to be expended in accordance with the terms of the Grant Agreement that the applicant will be required to enter into with us if the application is successful.

To access the latest version of the terms and conditions applicable to the Maritime Training Grant Program please visit: <https://www.msq.qld.gov.au/MaritimeJobs>.

We collect an applicant's personal information for the purposes of:

- assessing the applicant's application
- managing the Maritime Training Grant Program
- researching and reporting on grant programs.

- Queensland government departments and agencies
- Commonwealth government departments and agencies
- other state or territory government departments and agencies
- non-government organisations.

We will only use an applicant's personal information for these purposes. We will handle an applicant's personal information in accordance with the *Information Privacy Act 2009*. We will not otherwise use or disclose the information unless authorised or required by law. Applicants (including potential applicants) may view the Queensland Government's privacy guide at www.qld.gov.au/legal/privacy.

Declarations

☐ By ticking this box, you:

- represent and warrant that, to the best of your knowledge, the statements made in this application are true, you have authority to submit this application on behalf of the applicant and that you have read, understood and agree to the terms of and requirements in the guidelines
- acknowledge that you have read and understand the privacy statement in this application form and consent to the use and disclosure of personal information in accordance with the privacy statement.

Details of person submitting this application on behalf of the applicant

Name (please print)

Telephone number

Mobile number

Email address