



# Recreational boating facility maintenance project proposal

Department of Transport and Main Roads  
Maritime Safety Queensland (MSQ) branch  
Facility ID

Facility name

Description of nature and scope of maintenance works proposed


## Project proposal details

Name of organisation proposing the project (please print)

Contact officer's name

Contact officer's position

Contact officer's email address

Contact telephone number

## Authorisation (this form is to be authorised by a person with appropriate delegation from the organisation)

I authorise the submission of this application for funding and declare that the information supplied is to the best of my knowledge correct and complete.

Authorising officer's name

Authorising officer's signature

Authorising officer's position

Date

 / 

Organisation

## Project details

Reason for the proposed project (provide details of justification, studies, condition assessment reports, incident reports, user feedback, risk assessments). Attach extra documents if appropriate.


Describe any other land-based works or other in-water works to be undertaken in conjunction with the proposed project that will **not** be funded by MSQ.


If more than one maintenance proposal is being submitted, what priority do you assign to this project? (for example, 1 of 9 where 1 is the highest priority)

Has a recent condition assessment been conducted on this facility?

No ☐ Yes ☐ Please provide a copy.

Has there been any recent maintenance works undertaken on this structure?

No ☐ Yes ☐ If so, when? Provide details of works.


### Consultation

Please outline any consultation that has taken place leading to the proposed project


Please list key stakeholders and contact details (for example, traditional owners, adjoining landowners, lease holders, residents, fishing and boating clubs and commercial users)

Organisation and contact name	Contact number(s)/email

Are there any other known issues or potential risks relating to the project? Will the facility need to be closed to undertake the proposed works?


Is the proponent prepared to undertake design, obtaining statutory approvals and/or construction for this project?

Design and approvals No ☐ Yes ☐ N/A ☐

Construction No ☐ Yes ☐ N/A ☐

What timeframe(s) does the proponent consider most appropriate for the works?

Commencement of planning/design/approvals

Commencement of works



Completion of project

**Project cost estimates**

	Components (for MSQ funding)	Components for proponent funding
Design/feasibility	\$	\$
Construction	\$	\$
Contract administration	\$	\$
Other	\$	\$
Total project	\$	\$
Less other contributions	\$	\$
Total MSQ funding required	\$	
Total proponent funding		\$

**Environmental considerations**

Are any environmental/or other statutory approvals notifications required?

No ☐ Yes ☐ Please provide details

Are there any environmental issues/zones that need to be considered as part of the project?

Dugong protection area No ☐ Yes ☐Fish habitat area No ☐ Yes ☐State marine park zone No ☐ Yes ☐Costal management district No ☐ Yes ☐GBRMPA zone No ☐ Yes ☐Contaminated land No ☐ Yes ☐Acid sulphate area No ☐ Yes ☐RAMSAR wetlands No ☐ Yes ☐Damage or destruction of marine plants No ☐ Yes ☐

If Yes to any of the above - please attach details and any proposed mitigation measures.

**Office use only**

Where applicable, has the supporting documentation been supplied for the below environmental constraints

No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐No ☐ Yes ☐ N/A ☐

## Notes

### Program funding

MSQ provides a source of state funding in partnership with local government and other organisations to improve, develop and maintain public boating facilities for recreational boat users in Queensland through the Maritime Infrastructure Investment Program (MIIP).

The provision of a public boating facility is generally a joint undertaking between MSQ (which provides the water based components) and the facility manager (which provides the land based components and carries out the daily management and maintenance of the whole facility).

Proposals for structural maintenance works on existing facilities are generally initiated by, or through local governments or ports. MSQ may also initiate maintenance projects.

Proposals from members of the public or other organisations **must** be submitted through the relevant local government (or port operator if the facility is on port land). Proposals that are not supported by the relevant local government or port will not usually be considered by MSQ.

Completed proposal documents should be forwarded to [BoatingInfrastructure@msq.qld.gov.au](mailto:BoatingInfrastructure@msq.qld.gov.au).

Valid proposals not included on the MIIP in the first year will be reconsidered for inclusion in the second year after receipt.

Successful projects will be included in a four year rolling program and scheduled in accordance with funding availability.

### Project initiation

For a proposal to be considered all applicable sections are to be addressed and attachments (for example, photos, maps) provided where applicable. Additional information and documents should be attached as required to support the proposal.

The assessment involves proposals being reviewed and prioritised along with other submissions from around Queensland for further consideration and prioritisation on a whole-of-state basis.

### Assessment

Applications will be checked for completeness, reviewed and prioritised along with other applications.

Maintenance projects may be based on the results of facility inspections by MSQ and facility managers, public and user feedback or reported incidents.

**Note:** 'All-tide' means all tide access to the open sea (not just to the immediate waterway).

### Contact us

Additional information may also be obtained from MSQ's Boating Infrastructure team:

- in Brisbane: Telephone: 07 3066 3781 Manager (Boating Infrastructure)
- Email: [BoatingInfrastructure@msq.qld.gov.au](mailto:BoatingInfrastructure@msq.qld.gov.au)

**Privacy Statement:** MSQ collects your personal information for the purpose of processing the request for a recreational boating facility proposal. Your details will not be disclosed to any other person without your consent except where required or authorised by law.