



Important information

- This form is for a person wishing to notify the National Heavy Vehicle Regulator (NHVR) (the Regulator) of their intention to commence, amend or cancel their participation in the Intelligent Access Program (IAP).
- By submitting this form you are requesting the Intelligent Access Condition (IAC) Administrator to enrol you in the IAP and generate an interim IAC for each vehicle identified in the vehicle schedule in Section 7; or amend or cancel an IAP Certificate/s.
- Monitoring cannot occur until your nominated IAP Service Provider (IAP-SP) has received written notification from the Department of Transport and Main Roads.
- You may be required to provide a current copy of the Registration Certificate for each vehicle.
- For general enquiries relating to the IAP please call 1300 753 427 (1300 QLD IAP).

Instructions for completing this form

When completing this form, it is important to note that if you are:

- enrolling a new vehicle within the IAP, a new IAP Certificate will be issued
- amending your contact details/vehicle details, you may be reissued with a new IAP Certificate for each vehicle
- cancelling your current IAP Certificate, you will be issued with a notification of the cancellation, and the relevant vehicle will no longer be compliant with the conditions of the relevant permit or notice.

Is this application relating to:

- Non-Standard Freight Vehicle (NSFV)
- Special Purpose Vehicle (SPV)
- On Board Mass (OBM)
- Higher Mass Limits (HML)

Note: For HML vehicles - please supply a current copy of the Registration Certificate.

NHVR permit or case numbers

New IAP enrolment Complete all sections (as required)

Amend details on an existing IAP Certificate/s IAC Identifier number

Amend details in relevant sections (for multiple vehicles, please write 'as per vehicle schedule' and nominate vehicles and IAC Identifier numbers in Section 7)

Cancel IAP Certificate/s IAC Identifier number

Please complete Sections 1, 4, 5 and 7 (for multiple vehicles, please write 'as per vehicle schedule' and nominate vehicles and IAC Identifier numbers in Section 7)

Insert IAP-SP's name (if known)

The department will send a copy of your interim IAC to your chosen IAP-SP on your behalf, unless you inform us otherwise.

Section 1 Transport Operator details

The interim IAC must be issued in the name of the Transport Operator that will sign, or has signed, the IAP-SP Agreement with an IAP-SP. The Transport Operator is the entity that is responsible for controlling or directing the operations of the vehicle and may or may not be the same as the registered owner.

Transport Operator's name

Company name (if applicable)

Business/street address
Postcode

Postal address (if same as business address, write 'as above')
Postcode

Telephone number (business) Telephone number (after hours)

Facsimile number Australian Business Number (ABN)

Email address

Section 2 Nominated contact person (if applicable)

Name

Title/Position

Telephone number

Section 3 Are you acting as an agent on behalf of the Transport Operator?

No go to section 4 Yes Please complete details below

Individual/company name

Individual/company address
Postcode

If a company, name of contact person

Email address

Telephone number

Agent's signature

continued page 2...

Section 4 If you are cancelling an IAP Certificate please provide reasons below (maximum 30 words)

Section 5 Transport Operator declaration

Consent to conduct enquiries and the use of intelligent access information.

I,

(insert full name of the Transport Operator)
note that these details may be verified and validated against the records maintained by other road authorities in Australia.

I authorise other road authorities to disclose to the Regulator and the department any information held about me as an operator that is of a personal nature or that has commercial sensitivity for the purpose of verifying information provided in conjunction with the notice to operate within the IAP in Queensland. The department may verify the details by cross referencing them against the TRAILS and/or NEVDIS databases.

I also authorise the Regulator and the department to disclose intelligent access information to the relevant road manager and/or the relevant road authority for the purpose of making access decisions under Part 4.7 of the *Heavy Vehicle National Law Act*.

Points to note

This form is used to notify the department that a vehicle or vehicles intends to operate within the IAP. Once the details have been verified, the department will enrol the vehicle or vehicles and a written notice (Interim IAC) will be issued and should be taken to an IAP-SP.

Once an IAP Service Provider Agreement has been entered into with an IAP-SP and the IAP equipment has been installed and an IAP Certificate has been issued by the department, the operator becomes a participating operator for the purposes of monitoring for compliance and enforcement of the access conditions of the permit or notice relevant to the vehicle or vehicles.

The parameters that the IAP may be monitoring include:

- a. identification of vehicle and trailer(s)
- b. location (spatial compliance)
- c. time (temporal compliance)
- d. mass and vehicle configuration
- e. speed compliance.

The department is committed to the regular and ongoing testing of the IAP to ensure its accuracy and to audit the operations. From time to time, the department may carry out an IAP system validation modification to an aspect of the IAP conditions (for example, by amending a particular route on which you are approved to operate) for the purpose of verifying the accuracy of the IAP system.

If the modification of the IAP conditions results in activity on your part that generates a Non-Compliance Report (NCR), the Regulator undertakes as follows:

- a. that non-compliance report shall only be used for testing of the IAP and for auditing purposes
- b. no further action will be taken against you by the Regulator as a result of that reported non-compliance.

Privacy statement: The department collects your information to register a vehicle/s to operate within the IAP, as required under the *Heavy Vehicle National Law Act*.

The department may release this information, the IAP-SP data and other internal systems data to relevant third parties such as the Regulator, Transport Certification Australia Ltd., the IAP-SP engaged by the Transport Operator, the Queensland Police Service and approved IAP Auditors.

Your personal information will not be disclosed to any other third party without your consent unless required or authorised to do so by law.

If you supply an email address during the transaction, documentation relevant to your IAP enrolment will be sent to this address. Your email address will be used for IAP purposes only and not for any other purpose.

Is the Registration Certificate attached?

Yes

No Your enrolment may not be processed.

I state that the information provided in this document is complete, true and correct in every detail and I have read and agree to accept all the terms of this document.

Transport Operator's name

Transport Operator's signature

Date

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Section 6 When this form is completed (including Section 7), sign and return to:

IAC Administrator
Compliance Systems and Planning

Email: iapadmin@tmr.qld.gov.au
(scan signed copy)

Fax: 07 3220 6075

Post: PO Box 673
FORTITUDE VALLEY QLD 4006

