



Marine Pilotage Qualification Application

Transport Operations (Marine Safety) Act 1994
Transport Operations (Marine Safety) Regulation 2016

(Refer to guide on page 4 before completing this application form)

Please tick appropriate box. (Please use block letters)

File Number: (if known)

Qualification sought

Initial application

Pilot Licence

Pilotage Exemption Certificate

Pilotage Area Endorsement

Renewal/Amendment/Replacement

Pilot Licence Renewal Amendment Replacement

Pilotage Exemption Certificate Renewal Amendment Replacement

Pilotage Area Endorsement Renewal Amendment

Pilotage area required

Applicant's details

Family name (please use block letters) Given name/s

Residential address Postcode

Postal address (if the same as residential address leave blank) Postcode

Contact phone number Email address Date of birth

Place of birth (town, state, country) Height cm Eye colour Hair colour

Particulars of marine licences held (including current Temporary Authorities)

Number	Grade	Issuing authority	Period of validity		Endorsements	Ever suspended Y/N (if yes provide details)
			From	To		

Applicant's declaration

I (name in block letters) _____, hereby declare that the particulars entered in this application are correct and true to the best of my knowledge and belief, and that the certificates and testimonials submitted are true and genuine documents, freely given and signed by the persons whose names appear upon them. I understand that some or all of the information provided in this application may be disclosed to other government authorities.

Applicant's signature

Taken and declared before me at _____ this _____ day of _____ 20_____

Authoriser's name

Signature (Justice of the Peace/Commissioner for Declarations)

Applicant's specimen signatures (use blue pen). Signatures must be completely inside the boxes provided. (To be reproduced on qualification card)

Application Checklists (Office Use Only)

Checklist for all applications

Fee paid	Receipt number	Date
\$ <input type="text"/>	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Application Checklist (✓ appropriate box)	No	Yes	
Qualification being sought clearly indicated	<input type="checkbox"/>	<input type="checkbox"/>	
Personal details completed	<input type="checkbox"/>	<input type="checkbox"/>	
Current qualifications verified	<input type="checkbox"/>	<input type="checkbox"/>	How verified <input type="text"/>
Pilot Assessment Report provided	<input type="checkbox"/>	<input type="checkbox"/>	
Observation trips verified	<input type="checkbox"/>	<input type="checkbox"/>	How verified <input type="text"/>
'Mentored' training trips verified	<input type="checkbox"/>	<input type="checkbox"/>	How verified <input type="text"/>
Signature within nominated box	<input type="checkbox"/>	<input type="checkbox"/>	
Applicant's declaration signed and witnessed	<input type="checkbox"/>	<input type="checkbox"/>	
Valid certificate of medical fitness provided/on file	<input type="checkbox"/>	<input type="checkbox"/>	Date of expiry <input type="text"/> / <input type="text"/> / <input type="text"/>
Valid eyesight certificate provided/on file	<input type="checkbox"/>	<input type="checkbox"/>	Date of expiry <input type="text"/> / <input type="text"/> / <input type="text"/>

Additional Checklist for initial applications only	No	Yes	
Evidence of identity	<input type="checkbox"/>	<input type="checkbox"/>	Provide details <input type="text"/>
One colour passport size photograph (colour digital JPG preferred)	<input type="checkbox"/>	<input type="checkbox"/>	
Copies of written examinations	<input type="checkbox"/>	<input type="checkbox"/>	

Examination results

	Date	Pass/Fail	Examiner's initial	Exam centre	Resit date	Pass/Fail	Examiner's initial	Exam centre
Written								
Oral								
Chart								
Check Pilot								

Regional Harbour Master's Certification

I certify that I have fully examined	
and find that he/she possesses the necessary qualifications to entitle him/her to a	
for the pilotage area of	
and limited to	
for ships not exceeding	in length.

Regional Harbour Master's signature
(delegate under s99 of the *Transport Operations (Marine Safety) Regulation*) Examination Centre

<input type="text"/>	<input type="text"/>
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Date

 / /

Guide to completing this application

Initial application for Pilot Licence/Pilotage Exemption Certificate/Pilotage Area Endorsement

Complete pages 1 and 2 of this application.

The following must be lodged with this application:

- Evidence of identity (see note below)
- One colour passport size photograph (see note below on photographs)
- A certified copy of your appropriate valid licence (referred to as the Parent Certificate) to operate a ship as its master of a class appropriate for the ships (piloted ships) you would have the conduct of as a pilot in the pilotage area
- *Certificate of Medical Fitness* as required by the parent certificate dated within one year of this application
- Other prerequisites relevant to the class of licence/certificate being applied for, as described in the Maritime Safety Queensland procedure for licensing and training of marine pilots in Queensland. Contact the relevant Regional Harbour Master for further information
- Pay the prescribed fee (fees are subject to change).

Application for Renewal/Amendment of a Pilot Licence/Pilotage Exemption Certificate/Pilotage Area Endorsement

Complete pages 1 and 2 of this application.

The following must be lodged with this application:

- A copy of your current Pilot licence/Pilotage Exemption Certificate must accompany this application
- A certified copy of your appropriate valid licence (referred to as the Parent Certificate) to operate a ship as its master of a class appropriate for the ships (piloted ships) you would have the conduct of as a pilot in the pilotage area
- *Certificate of Medical Fitness* as required by the parent certificate dated within one year of this application
- Other prerequisites relevant to the class of licence/certificate being applied for, as described in the Maritime Safety Queensland procedure for licensing and training of marine pilots in Queensland. Contact the relevant Regional Harbour Master for further information
- Pay the prescribed fee (fees are subject to change).

Application for Replacement of Pilot Licence/Pilotage Exemption Certificate card

Complete page 1 of this application.

The following must be lodged with this application:

- Evidence of identity (see note on evidence of identity below)
- Pay the prescribed fee. (The fee is subject to change).

Evidence of identity requirements - as detailed on the Department of Transport and Main Roads website:
<https://www.tmr.qld.gov.au/Licensing/Getting-a-licence/Identification-requirements.aspx>

You must provide evidence of your identity at the time of making an application. If you do not have a Queensland driver licence (current or expired less than two years), you must provide at least three evidence of identity documents.

These documents must include at least one Category A and at least one Category B document. The third document may be from either category, however one of these documents must include your signature. Each document must be an original document.

Examples include:

Category A

- Australian passport (current or expired less than two years)
- Australian photo driver licence (current or expired less than two years)

Category B

- Medicare card
- Financial institution debit/credit card (must include signature and embossed name)

Photograph

- You are required to provide one colour passport size photograph. Digital photographs are acceptable. Poor quality photographs will not be accepted.
- The photograph must be a full front view of your head and shoulders without any head covering or tinted glasses and have a plain, light coloured background.
- The photograph must be less than one year old.

Privacy statement

Maritime Safety Queensland collects the information on this form to enable you to apply for a Pilot Licence, Pilotage Exemption Certificate and Pilotage Area Endorsement. This information is required under the Transport Operations (Marine Safety) Act. Authorised departmental officers will have access to this information and will not disclose your personal information to any third party without your consent, unless required to do so by law.

