



**This report is to be forwarded to the
Department of Transport and Main Roads:**

For road incident:

Industry Accreditation and Licensing
PO Box 673
FORTITUDE VALLEY QLD 4006
Email: dgu@tmr.qld.gov.au

Office use only

File number	Incident number
<input type="text"/>	<input type="text"/>
Date received	Receiving officer
<input type="text" value="/ /"/>	<input type="text"/>

Dangerous goods - explanatory notes

- A Dangerous Goods (DG) incident is one which results in a dangerous situation involving the transport of DG by road likely to cause imminent risk of death or injury to a person, or harm to the environment or to property (for example, any potential for fire, spillage of goods, emission of toxic vapours, explosion or overturning of the vehicle).
- The purpose of the form is to assist you in complying with Section 150(3) of the *Transport Operations (Road Use Management–Dangerous Goods) Regulation*, which states in part ‘within 21 days after the incident happens, must give the chief executive a written report about the incident’.
- This form may be used to report an incident involving a vehicle transporting DG (including loading and unloading) operations, and may be emailed or posted to the relevant address above.
- This form may also be used for your own record of a non-reportable DG incident which may have workplace health and safety implications.
- For all times stated, please use a 24 hour time clock.
- For incident address where there is no street address use appropriate location, (for example, 20 kilometres south of St. George).
- The following should be used as a guide to determine the severity of an incident:
 - minor - refers to a minor incident regardless of whether an actual spill had occurred or not, with little effect or risk to the public, property or environment. These incidents, including breakdowns, usually involve quick clean-up and recovery procedures.
 - moderate - refers to incidents which pose some threat to the public, property or environment. These incidents have some impact such as road closures for lengthy periods during clean-up.
 - significant - refers to incidents creating injury to persons and/or which present a significant risk and require considerable efforts to avoid escalation of the impact during recovery.
 - major - refers to incidents creating injury to persons and/or with a major impact on life, property or the environment, usually requiring a justified evacuation of the immediate area and generally accompanied by a high level emergency response and clean-up/recovery operation.
 - catastrophic - refers to a major catastrophe with multi-level response and evacuation or serious threat to public safety.
- ‘Quantity present’ refers to the quantity of DG being carried (kg/L) at the time of the incident.
- ‘Quantity involved’ refers to the actual quantity of DG spilled, consumed or lost. Please include units of measure, (for example, kg/L etc.).
- Section 3 of this form refers to the basic or underlying cause of the incident:
 - procedure error - relates to a deficiency in the management system or written procedural guide to performing an activity.
 - human error - relates to a procedure, regulation or management system that is in place but has not been followed by the operator either deliberately or inadvertently.
 - environment - relates to external factors such as weather, road conditions, natural disaster etc.
- Section 4 of this form requires an estimate of the actual property damage (which includes vehicles or equipment), the cost of emergency response (both people and equipment) and an indication of the total number of man-hours expended in attending the incident.
- ‘Container’ in section 9 refers to the device in which goods are held (packages, tanks, IBCs, etc.).
- The incident description should include any events leading to, or resulting from the incident. It should be completed as a full narrative, not in point form or abbreviated, and must include details of Police/Fire Service if notified. Photographs and unaltered digital images may also accompany the report.

1. Particulars of incident

(a) Date / / (b) Time (c) Location or address (where incident occurred)

(d) City/town (e) State (f) Postcode

Please applicable boxes

(g) Incident category	Road			
(h) Transfer phase	Enroute <input type="checkbox"/>	Loading <input type="checkbox"/>	Unloading <input type="checkbox"/>	Static <input type="checkbox"/>
(i) Incident type	Spillage <input type="checkbox"/>	No spillage <input type="checkbox"/>	Explosion <input type="checkbox"/>	BLEVE <input type="checkbox"/>
	Fire <input type="checkbox"/>	Reaction <input type="checkbox"/>	Vapour cloud release <input type="checkbox"/>	
(j) Severity	Minor <input type="checkbox"/>	Moderate <input type="checkbox"/>	Significant <input type="checkbox"/>	Major <input type="checkbox"/>
	Catastrophic <input type="checkbox"/>			
(k) Type of container/packaging:	<input type="text"/>			

2. Description of goods involved

(a) Proper shipping name	(1) <input type="text"/>	(2) <input type="text"/>	(3) <input type="text"/>
UN number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Class	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sub risk	<input type="text"/>	<input type="text"/>	<input type="text"/>
Packing group (I, II, or III)	<input type="text"/>	<input type="text"/>	<input type="text"/>
Quantity present	<input type="text"/>	<input type="text"/>	<input type="text"/>
Quantity involved	<input type="text"/>	<input type="text"/>	<input type="text"/>

A copy of the transport documentation carried in the vehicle relating to this incident must be supplied with this report.

3. What factors caused the incident? Please applicable boxes

Construction fault Human error Maintenance
 Design fault Procedure error Environment
 Materials failure Sabotage Undetermined Supporting information must be supplied at Question 12.

4. Consequences of incident?

(a) Number of fatalities (b) Number of fatalities resulting directly from DG (c) Number of injuries (d) Number of injuries resulting directly from DG

(e) Number of people evacuated (f) Estimated cost of incident \$

(g) Property damage \$ (h) Recovery costs \$ (i) Total man-hours

5. Details of consignor

(a) Family name Given name/s
 Business name (if applicable)

(b) Residential address Business address
 Postcode Postcode

(c) Was emergency specialist advice available?
 Yes No Not applicable

6. Details of prime contractor

(a) Family name Given name/s
 Business name (if applicable)
 (b) Residential address Business address
 Postcode Postcode
 (c) Were emergency vehicle recovery facilities available?
 Yes No Not applicable

7. Details of driver

(a) Family name Given name/s
 (b) Residential address
 Postcode
 (c) Driver licence number
 (d) Was the driver licensed to transport DG?
 Yes No Not applicable

8. Details of vehicle

(a) Vehicle/trailer registration number/s
 1. 2. 3.
 (b) Vehicle type Please applicable boxes
 Tanker Pantehnicon Tray top Enclosed wagon Hopper
 Skeletal Dumper Container wagon Other (specify)
 (c) Vehicle configuration Please applicable boxes
 Rigid Trailer Road train (type 1) Road train (type 2)
 B-Double B-Triple Semi-trailer Other (specify)
 (d) Was the vehicle licensed to transport DG?
 Yes No
 (e) What was the estimated speed of the vehicle at the time of the incident?
 km/h

9. Details of container Please applicable boxes

(a) Was the container approved?
 1. Yes No 2. Yes No 3. Yes No
 (b) Was the container approved?
 1. Yes No 2. Yes No 3. Yes No
 (c) 1. Nominal capacity L/kg 2. Nominal capacity L/kg 3. Nominal capacity L/kg
 (d) 1. Construction material of container 2. Construction material of container 3. Construction material of container

10. Type of container failure Please applicable boxes - select maximum of three major failure modes

Tear/abrasion Valve Fitting Vent Puncture
 Weld Seam Chime Inner liner Closure

13. Incident description by driver

Please give a full description of how you believe the incident occurred including the likely cause of the incident. (If insufficient space please attach a separate page).

Details of person completing the report (not the driver)

Family name	Given name/s
<input type="text"/>	<input type="text"/>
Position title	Phone number
<input type="text"/>	<input type="text"/>

I certify the information supplied in this incident report is accurate to the best of my knowledge.

Signature	Date
<input type="text"/>	<input type="text"/>

Privacy Statement: The Department of Transport and Main Roads collects the information on this form for the purpose of reporting incidents involving a vehicle carrying DG. This information is authorised by the *Transport Operations (Road Use Management) Act 1995*. The department usually gives some or all of this information to its agents and contractors, authorised departmental officers, the Queensland Police Service, other Queensland state government agencies, and federal and interstate government agencies. The department will not disclose your personal information to any other third parties without your consent unless authorised or required to do so by law.

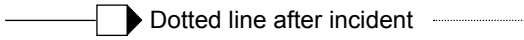

This form may be emailed or posted to the relevant address on page 1.

14. Sketch diagram

Please indicate on diagram what happened.

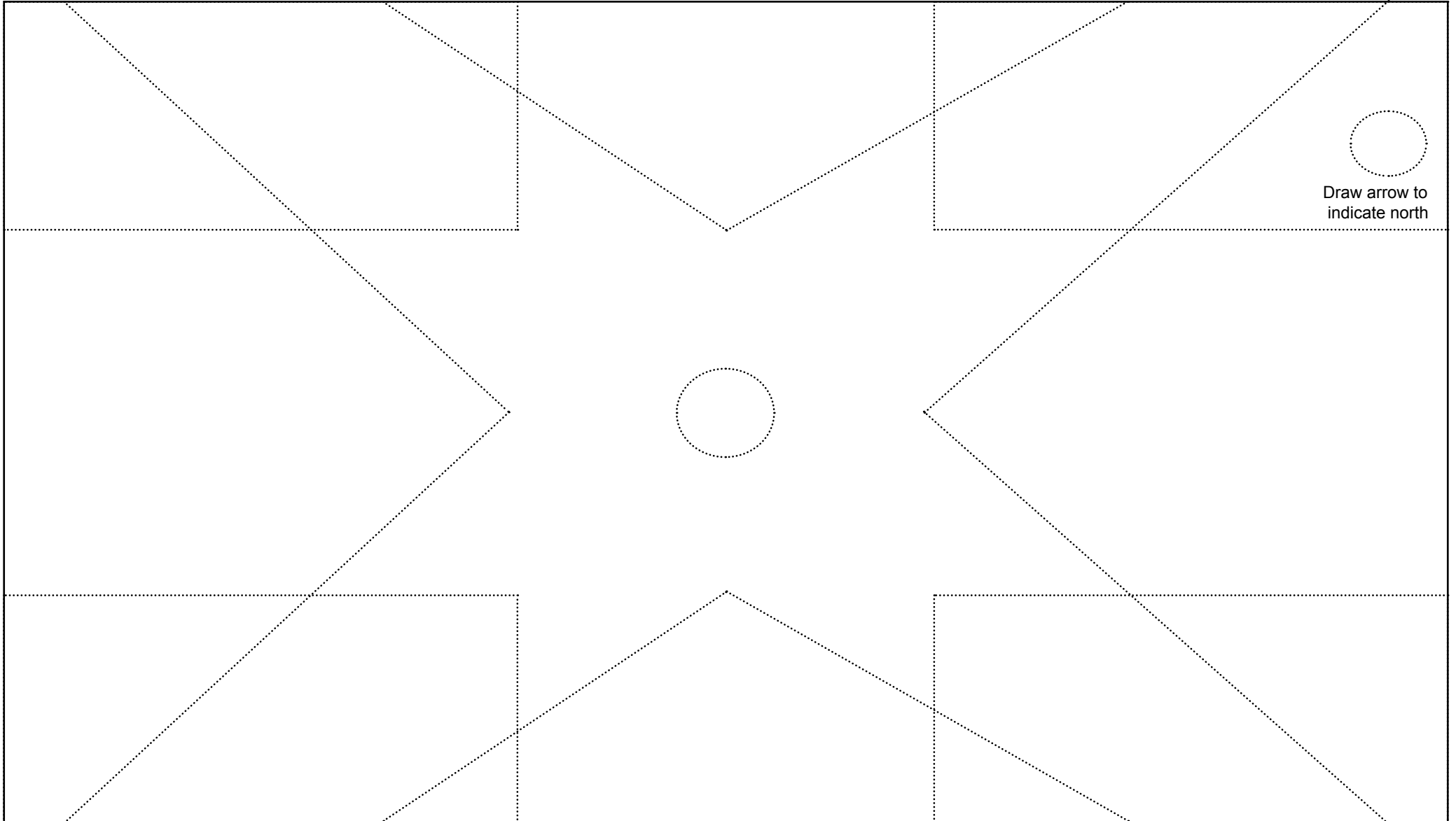
1. Follow dotted lines or draw freehand, the outline of roadway at place of incident.

2. Identify and number each vehicle and show direction of travel by arrow 

3. Use solid line to show path before incident  Dotted line after incident 

4. Show pedestrian by 

5. Show distance and direction to landmarks, signs, streets by name or number.



If this diagram is unsuitable for your needs, please submit your own version of what happened on the reverse (for example, straight or curve).