



### 3. Name/s of student/s currently in receipt of conveyance allowance

| Family name | Given name | Other initials | M/F | Year (Grade) | Date of birth | Name of school they attend | Date from which drought assistance is sought |
|-------------|------------|----------------|-----|--------------|---------------|----------------------------|--|
|             |            |                |     |              | / /           |                            | / /  |
|             |            |                |     |              | / /           |                            | / /  |
|             |            |                |     |              | / /           |                            | / /  |
|             |            |                |     |              | / /           |                            | / /  |

### 4. Certification by parent/guardian

I certify that the information provided is true and correct and I have read and agree to the conditions of the scheme as outlined on the attachment of this form.

I certify that I live on a primary producing property in a drought declared shire or an individually drought declared primary producing property. If applicable, I have included with this application a copy of the individually droughted property application form certified by the local Climate Risk Coordinator. I also authorise TMR to confirm with the Department of Agriculture and Fisheries the status of my property for the purpose, and for the sole purpose, of confirming my eligibility for drought assistance (additional conveyance allowance).

I understand that I am required to complete within seven days a new application should there be any change in the information contained in this application. It is further understood that TMR reserves the right to withdraw travel assistance and recover monies paid if investigations show the student/s to be ineligible. I understand that persons who intentionally provide false information to obtain a benefit may be liable to a fine under Section 149(3) of the *Transport Operations (Passenger Transport) Act 1994*.

In order to assess an applicant's ongoing entitlement to assistance, TMR will verify the student's personal details with the school attended and schools will disclose to TMR updated information for that purpose.

Signed

Date

**Privacy statement:** TMR collects the information on this form under the Transport Operations (Passenger Transport) Act to assess eligibility for conveyance allowance. These details are accessible by authorised TMR staff and may also be provided to the local conveyance committee, Department of Education Staff and/or relevant non-State School as required. You and your child's personal information will not be disclosed by TMR to any other third party without your consent unless required to do so by law or for the purpose of the *Information Privacy Act 2009*.

### Section B - office use only

| Guardian details | Approval |    | Initials | Shire/IDP | Approval notes |
|------------------|----------|----|----------|-----------|----------------|
|                  | Yes      | No |          |           |                |
|                  |          |    |          |           |                |
|                  |          |    |          |           |                |
|                  |          |    |          |           |                |
|                  |          |    |          |           |                |
|                  |          |    |          |           |                |

#### Approving officer's certification

I have assessed this application in accordance with the approved school transport policies and procedures and certify that the student/s is/are entitled to the level of assistance granted.

Officer's signature

Date

#### Input officer's certification

I have reviewed travel details on this application with details recorded in STIMS and confirm that the student/s is/are receiving class A/C conveyance allowance for the journey/s approved on this application. Appropriate details have been accurately recorded in accordance with the STIMS user manual.

Initials

Date entered



The instructions must be read before completing this form. Please remove this page and keep it for your records.

## Applying for drought assistance

Complete this form if you wish to apply for Drought assistance (additional conveyance allowance).

For families not currently in receipt of conveyance allowance (class A or C) a separate conveyance allowance application form must also be submitted with this application. These forms and eligibility guidelines are available from the nearest Department of Transport and Main Roads (TMR) office as listed on this form.

**Ensure** that you have fully completed this form before sending it to your nearest TMR office.

Parents/guardians should inform TMR staff of any changes to bank account details, as failure to do this could result in payments being delayed.

A new application is required to be completed when a student changes address, or if there is a change in transport arrangements.

You can log onto [www.information.qld.gov.au](http://www.information.qld.gov.au) and click on 'start mapping here' to access your lot number and registered plan number. To do this, click on 'property' under area of interest and then type in your address. Once you have located your residence, click on 'identify' and it will give you the lot and plan number.

## Eligibility

To be eligible for drought assistance (additional conveyance allowance), students must:

1. Permanently reside on a primary producing property that is located within a shire that has been officially drought declared by the Department of Agriculture and Fisheries  
**or**  
Permanently reside on a primary producing property that has been officially recorded as an individually droughted property (IDP). Where an individual property has been drought declared, a copy of the IDP application form, certified by the Climate Risk Coordinator must accompany this application.
2. Already be receiving, or be eligible to receive, conveyance allowance class A or C. (A brief description of conveyance allowance class A or C is provided below, however, parents/guardians should contact their TMR office listed over the page for conveyance allowance guidelines and application form).
3. Payment of drought assistance (additional conveyance allowance) will also be dependent upon the parent/guardian continuing to receive conveyance allowance class A or C.

## Duration of drought assistance

Drought assistance (additional conveyance allowance) is payable during the period that the primary producing property on which the claimant resides remains on the drought declared list, and for a further period of two years past the date at which the property is removed from the drought declared list. Any change of transport arrangements, or addresses, will require a new application and a new assessment.

## Conveyance allowance

The following provides a brief summary of the eligibility for conveyance allowance class A or C, however, to determine eligibility, parents/guardians should contact the nearest TMR office as listed over the page.

**Class A** Payable to parents or guardians of students who are conveyed by private motor vehicle to primary/secondary school, provided that the students do not reside with 3.2km of a kilometre-based school bus service. This allowance is paid on a per vehicle basis.

**Class C** Payable to parents or guardians of students who must be conveyed by private motor vehicle to a railway station or a school bus service (kilometre-based or fares-based) in order to attend school, provided the distance travelled is more than 3.2km to the designated service for the area in which they reside. The distance conveyed is measured from the student's residence to the nearest point on the bus route (not the bus stop). This allowance is paid on a per vehicle basis.

## Change of circumstances

A new application form is required to be completed when a student changes address, or if there is a change in transport arrangements.

TMR reserves the right to withdraw travel assistance and recover monies paid if investigations show the student to be ineligible. Persons who intentionally provide false information to obtain a benefit may be liable to a fine under Section 149(3) of the *Transport Operations (Passenger Transport) Act 1994*.

## Department of Transport and Main Roads Offices

Please contact your nearest office for further information on the School Transport Assistance Scheme or log onto [www.transport.qld.gov.au/schooltransport](http://www.transport.qld.gov.au/schooltransport)

### Cairns

PO Box 6542  
CAIRNS QLD 4870  
Phone: (07) 4045 7099  
Fax: (07) 2139 5042  
Email: [cairns@translink.com.au](mailto:cairns@translink.com.au)

### Carseldine

GPO Box 1412  
BRISBANE QLD 4001  
Phone: (07) 3863 9849  
Fax: (07) 2139 5057  
Email: [carseldine.st@translink.com.au](mailto:carseldine.st@translink.com.au)

### Ipswich

PO Box 630  
BOOVAL FAIR QLD 4304  
Phone: (07) 3813 8613  
Fax: (07) 2139 5082  
Email: [stipswich@translink.com.au](mailto:stipswich@translink.com.au)

### Mackay

PO Box 62  
MACKAY QLD 4740  
Phone (07) 4951 8678  
Fax: (07) 2139 5073  
Email: [mackay@translink.com.au](mailto:mackay@translink.com.au)

### Maroochydore

PO Box 111  
MOOLOOLABA QLD 4557  
Phone (07) 5452 1800  
Fax: (07) 2139 5076  
Email: [maroochydore.st@translink.com.au](mailto:maroochydore.st@translink.com.au)

### Maryborough (Wide Bay Burnett)

PO Box 371  
MARYBOROUGH QLD 4650  
Phone (07) 4122 6115  
Fax: (07) 2139 5064  
Email: [maryborough@translink.com.au](mailto:maryborough@translink.com.au)

### Rockhampton

PO Box 5096  
Red Hill  
ROCKHAMPTON QLD 4701  
Phone (07) 4931 1539  
Fax: (07) 2139 5062  
Email: [rockhampton@translink.com.au](mailto:rockhampton@translink.com.au)

### Roma (South West)

PO Box 126  
ROMA QLD 4455  
Phone (07) 4622 9509  
Fax: (07) 2139 5116  
Email: [roma@translink.com.au](mailto:roma@translink.com.au)

### Southport

PO Box 10420  
SOUTHPORT BC QLD 4215  
Phone: (07) 5585 1857  
Fax: (07) 2139 5081  
Email: [stgoldcoast@translink.com.au](mailto:stgoldcoast@translink.com.au)

### Toowoomba (Darling Downs)

PO Box 629  
TOOWOOMBA QLD 4350  
Phone (07) 4639 0727  
Fax: (07) 2139 5072  
Email: [toowoomba@translink.com.au](mailto:toowoomba@translink.com.au)

### Townsville

PO Box 1089  
TOWNSVILLE QLD 4810  
Phone (07) 4758 7544  
Fax: (07) 2139 5050  
Email: [pttownsville@translink.com.au](mailto:pttownsville@translink.com.au)