



Vehicle/Queensland Regulated Ship Cancellation of Registration Application

Transport Operations (Road Use Management) Act 1995 (TORUM),
Transport Operations (Marine Safety) Act 1994 (TOMSA)

- Lodging your application:** You can lodge your completed form and number plates (unless personalised or customised) or number plate receipt, at a Department of Transport and Main Roads (TMR) customer service centre or by email to regocancellations@tmr.qld.gov.au or mail to Department of Transport and Main Roads, Registration Cancellations, PO Box 372, LONGREACH QLD 4730. If you intend to cancel the registration of more than five vehicles, complete this form once for the first vehicle and send an attachment with all of the vehicle details as outlined in Question 2 to regocancellations@tmr.qld.gov.au. Please ensure your postal address provided to TMR is up to date prior to lodging your application as all cancellations requested by email will be refunded by cheque. **You must not use the vehicle after you have lodged your application for cancellation.**
- This form is e-signature capable.** For more information on digitally signing documents go to tmr.qld.gov.au/DigitalSignature
- Number plate confiscation notice:** A vehicle currently under a Number Plate Confiscation Notice issued by the Queensland Police Service, cannot be cancelled during the confiscation period. Please contact the Queensland Police Service prior to lodging your application.
- Cancelling personalised plates:** If personalised plates are attached and both the registration and personalised plates are being cancelled, personalised plate owner/s must also complete *Cancel Personalised Number Plate Application* (form F5339).
- Direct Debit:** If this vehicle is enrolled in Direct Debit, it is your responsibility to ensure the vehicle/ship is removed from the scheme prior to the cancellation of registration.
- Cancellation refunds:** Some fees and charges are not refundable. A cancellation fee is deducted from your refund to cover processing and refund costs.
- For more information about cancelling your vehicle or ship registration, go to qld.gov.au/transport/registration/cancel

1. Registered operator details

Note: The Customer Reference Number (CRN) is your Queensland Driver Licence, Photo Identification Card or Adult Proof of Age Card number, or your reference number issued by TMR.

CRN Full name (individual/organisation)

Email address Mobile/Telephone number

Residential/Business address Postcode

Postal address (if same as above write 'as above') Postcode

If you are cancelling a vehicle, trailer, dealer plate or trailer trade plate, go to 2
If you are cancelling a ship, go to 3

2. Vehicle details

Registration number Vehicle make/model (e.g. Ford Falcon) Vehicle Identification Number/Chassis number

3. Ship details

Registration number Ship manufacturer Engine number/s

Ship registration numbers

I declare that the registration numbers have been removed from the hull.

Signature of registered operator Date

Note: Ship registrations can only be cancelled from date of application.

4. Reason for vehicle/ship cancellation

Registered operator request (vehicle is no longer being used on the road) Go to 7

Vehicle re-registered interstate

Ship was stolen

Vehicle was stolen (this includes if the vehicle was written-off while stolen) Go to 5

Vehicle accident or event (e.g. flood, fire) Go to 6

5. Stolen vehicle

Note: This form can only be submitted after 31 days from the date of theft to allow for the vehicle to be recovered.

Police officer - must complete and stamp 5a

Registered operator - must complete 5b

5a. Date theft reported to police (Cancellation date can be backdated to the day after theft reported).

/ /

Has the vehicle been recovered?

No Yes Date of recovery Report or reference number

/ /

Were the number plate/s recovered? No Yes

I hereby certify that the details shown are correct and the vehicle details are consistent with the vehicle reported stolen.

Police officer's name Rank and number Station (place official stamp here) Date / /

5b. Was the vehicle involved in an accident and written-off while stolen?

Note: A vehicle is written off if the vehicle is damaged to the extent that the cost of the repairs is greater than the value of the vehicle, or it cannot be repaired back to a standard that would be safe to use on roads.

No Go to 7

Yes Was the vehicle assessed by an insurer?

Yes Insurer Claim number (if known)

No If the vehicle is less than 16 years old, complete *Written off Vehicle Notification – Individual* (form F4069).

6. Vehicle accident or event (written-off vehicle)

Note: A vehicle is written off if the vehicle is damaged to the extent that the cost of the repairs is greater than the value of the vehicle, or it cannot be repaired back to a standard that would be safe to use on roads.

Was the vehicle assessed by an insurer?

Yes Insurer Claim number (if known)

No If the vehicle is less than 16 years old, complete *Written off Vehicle Notification – Individual* (form F4069).

Has your vehicle been used on the road since the accident or event?

Yes You can only cancel this registration from the date of application.

No To cancel the registration from the day after the accident or event, you will need to provide documentation from an official source (for example, insurer or Police) to confirm date of accident or event.

7. Statement - This section must be completed

I declare that:

- The vehicle/ship registration that I am cancelling was validly paid (i.e. previous renewal payment will not be dishonoured by the registered operator).
- The information and statements provided in this application are true and correct.

Tick all that are applicable (if any):

- The reason for the cancellation is that the vehicle was written off as a result of an accident or event and the cancellation date is to be backdated. I declare that the vehicle has not been driven on the road since the accident or event.

Number plates

One or both plate/s have been:

- Lost Stolen Destroyed Surrendered - surrendered receipt attached Written-off vehicle was disposed of by insurer to an auction house and I am unable to access the vehicle to retrieve the number plates.

Signature of registered operator Date / /

It is an offence to give false or misleading information under the TORUM. **Maximum penalty may exceed \$8000.**

Privacy Statement: TMR collects information on this form for the purposes of maintaining the TMR vehicle/vessel registration register as required under the TORUM and the TOMSA. Where required or authorised by law, TMR or its agents/contractors may disclose this information to insurance agencies, statutory and insolvency entities, legal representatives, tolling agencies, third parties who are involved in or intend to commence legal proceedings, vehicle manufacturers, law enforcement agencies and interstate registering authorities. Your personal information will not be disclosed to other third parties without your consent unless authorised or required by law.

Office use only

First registered operator CRN _____ Second registered operator CRN _____ (if applicable)

Number of plate/s surrendered? 1 2 Registration cancelled from _____ / _____ / _____

Refund amount _____ User Id _____

If the refund is to be issued by EFTPOS/Credit card:

I confirm that all requirements have been met to issue an electronic refund.

Verifying operator's User Id _____ Verifying operator's signature _____