



Please note:

- You can lodge this application at a Department of Transport and Main Roads (TMR) Customer Service Centre, or, if you live in a rural area, a Queensland Government Agency Program Office or police station that conducts vehicle registration business.
- If updating vehicle details, a self-assessment inspection must be carried out by the registered operator/s or representative of the registered operator/s. Refer to section B.
- A Certificate of Modification or an Approval Letter may need to be provided if the vehicle has been modified in any way from its original design.
- TMR must be notified if a heavy vehicle is used in a combination where registration fees or vehicle use are different to current fees/use.
- You must provide evidence of identity (EOI) at the time of making this application. For example, your original Queensland Driver Licence. For EOI requirements, refer to the separate *Evidence of Identity Requirements for Individuals and Organisations* (form F4362) or www.qld.gov.au/transport.
- The change of vehicle particulars will be effective from the date the application is received by TMR.
- For more information about changing vehicle particulars or vehicle modifications, go to www.qld.gov.au/transport.

1. Registered Operator's details

Customer Reference Number (CRN)

Full/Business/Company name

Residential/Business address

Postcode

Postal address (complete only if different to residential address)

Postcode

Email address

Mobile/Telephone number

Would you like to receive email notifications and reminders?

Yes No

2. Authority to represent (if applicable)

I authorise this person to lodge the application on my behalf. Your representative will need to bring personal identification as well as proof of your identity.

Name of representative

Signature

Date

Identification of representative (type and reference number)

3. Vehicle details

Registration number

Year of manufacture

Make/Model/Body shape (for example, Ford Falcon sedan)

4. Details being changed

Depending on what you are changing, both sections below may need to be completed.

Section A - Change of vehicle registration information:

- Compulsory Third Party insurance > Go to 5
- Purpose of use > Go to 6

Section B - Change of vehicle details (for example, engine number) > Go to 7

Section A - Change of vehicle registration information

5. Compulsory Third Party (CTP) insurance

Do you wish to nominate a new CTP insurer?

For a list of licenced insurers, visit www.maic.qld.gov.au.

No Yes If yes, name of CTP insurer

Do you wish to change your CTP insurance class?

The CTP insurance class is determined according to the type and use of the vehicle. For details, visit www.maic.qld.gov.au.

No Yes If yes, record new CTP class

Note: A change of class letter from your CTP insurer is required for a change to a higher CTP insurance class (not required for changes to a higher class at transfer or changes with payment of renewal).

Are you entitled to claim the GST component of the CTP insurance premium for the vehicle as an Input Tax Credit?

No Yes **Note:** Only GST registered businesses may be able to claim an ITC. If unsure, please consult your tax advisor.

6. Purpose of use

Do you want to change the vehicle's purpose of use?

No Go to 7

Yes Please indicate new purpose of use below (please tick one box only)

Private Special purpose limousine Farming

Rental (self driver rental) Driver training or tuition Booked hire

Commercial Licensed tow truck Booked hire rental

Emergency vehicles Public Passenger Service Taxi

TransLink Urban Service School activities only (transporting children, teachers, and so on) Used for non profit

Limousine Dealer

Section B - Change of vehicle details

7. Do you want to change the vehicle's details?

No Go to 8

Yes Please complete a self-assessment of the changed vehicle registration details.

Note: Complete only the details that are being changed.

Particulars	New details
VIN/Chassis number	
Engine number	
Make	
Model/Body shape	
Number of cylinders	cylinders
Seating capacity - motorcycle/moped	<input type="checkbox"/> One seat - seat is less than or equal to 500mm (50cm) in length and with no pillion foot pegs. <input type="checkbox"/> Two seat - seat is greater than 500mm (50cm) in length or pillion foot pegs are fitted.
Seating capacity - all other vehicles	
Motorcycle engine capacity	mLs
Identification plate	month year
Tare	tonnes/kgs/lbs/cwt
GVM/GCM	GVM GCM
Colour	Primary colour Secondary colour
Vehicle combination - vehicles used to tow a trailer more than 4.5t ATM	Truck and one trailer (select one) <input type="checkbox"/> Combination is less than 7 axles and up to 42.5T total operating mass (TRTT) Complete details below Number of axles in Overall length combination of combination <input type="text"/> <input type="text"/> <input type="checkbox"/> Combination is 7 or more axles or more than 42.5T total operating mass (TRTM) Complete details below Number of axles in Overall length combination of combination <input type="text"/> <input type="text"/> <input type="checkbox"/> Road Train <input type="checkbox"/> Truck Combination What is the maximum number of trailers in the combination? (excluding dolly trailers) <input type="text"/> <input type="checkbox"/> Prime Mover Combination What is the maximum number of trailers in the combination? (excluding dolly trailers) <input type="text"/>

Trailer configuration - lead/middle trailer (trailers more than 4.5t ATM)	<input type="checkbox"/> Lead trailer is used in a B-Double/B-Triple combination (body shape BDDT) <input type="checkbox"/> Middle trailer is used in a B-Triple combination (body shape BDDT)
Truck - not towing a trailer more than 4.5t ATM	<input type="checkbox"/> Truck only
Fuel type/Motive power	<input type="checkbox"/> Petrol <input type="checkbox"/> Electric <input type="checkbox"/> Petrol and Gas <input type="checkbox"/> Diesel <input type="checkbox"/> Petrol and Electric Note: You must present the relevant Gas Certificate, Form PGR101/102 (fuel system) or Form PGA734 (cooking facilities), with this application unless exempt. The issue date of the certificate must not be more than three months before the lodgement date of this application.
Other details	<input type="text"/>

Do you have a Certificate of Modification or a TMR Approval Letter for the modification?

No Yes If yes, certificate number

8. Declaration

I/We have self-assessed the vehicle indicated on this form and declare the information and statements provided in this application are true and correct. I/We consent to TMR verifying my EOI documents or information with the issuing authority or their agencies.

Registered operator's signature/s (In the case of joint registered operators at least one must sign)

Date

Date

It is an offence to give false or misleading information under the Transport Operations (Road Use Management) Act. Maximum penalty may exceed \$7000.

Agency use only

New registration number plate/s How many plate/s returned?

Privacy Statement: TMR is collecting the information on this form for the purposes of maintaining TMR's vehicle/vessel registration register as required under the Transport Operations (Road Use Management) Act. TMR or its agents/contractors may use your information in its communications with you and where relevant, may give some of the information to vehicle insurers, statutory entities, insolvency entities, lawyers, persons involved in vehicle incidents/accidents, vehicle manufacturers, third parties who are involved in or intend to commence legal proceedings, tolling entities, law enforcement agencies and interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required to do so by law.