



Personalised/Customised Plate/ Replacement/Change/Upgrade Application



Transport Operations (Road Use Management) Act 1995 (TORUM)

Notes - This form is to be used when:

- (a) replacing your existing personalised/customised plates with identical plates
 - (b) applying for a slimline plate for your current combination
 - (c) changing the colour/theme of your existing personalised plates
 - (d) upgrading your existing number plate/s to customised/ personalised number plate/s
 - (e) changing the type of vehicle your plate/s can be attached to.
- If plates are damaged: One plate to be surrendered with application, remaining plate to be surrendered when new plates are received (if applicable) (**Note:** only personalised Slimline plates can be attached to the rear of a vehicle).
 - If no legible plate can be attached to the vehicle, a standard number plate may need to be issued.
 - Once new/replacement plate/s are received, the original plate/s must be surrendered at a Department of Transport and Main Roads (TMR) Customer Service Centre (CSC).
 - Caption Plates can only be remade/replaced with identical plates at TMR CSCs. To make any other changes, please contact PPQ on 136 356 or www.ppq.com.au.
 - Evidence of Identity (EOI) such as a Queensland (Qld) Driver Licence, is required at the time of making this application. Refer to separate *Evidence of Identity Requirements for Individuals Information Sheet* (form S5385), *Evidence of Identity Requirements for Organisations Information Sheet* (form S5386) or www.tmr.qld.gov.au for requirements. **Note:** If the personalised number plate/s are registered in joint names both parties must provide suitable EOI.
 - If the plate/s are recorded as being attached to a vehicle currently under a Number Plate Confiscation Notice-
 - plates can be replaced (remade to the same colour/theme) but cannot be attached to the vehicle during the confiscation period
 - plates cannot be upgraded to customised/personalised if requirements to upgrade are not met (i.e. plate surrender requirements)
 - plates cannot be converted to a different plate type (for example, motor vehicle to large trailer or motorcycle to motor vehicle) during the confiscation period.

If you require further information regarding Number Plate Confiscation Notices, please contact Queensland Police Service.

1. What is the number plate combination to be replaced/changed/ upgraded?

2. Owner/s details

Note: EOI and signatures are required for all owners.

Customer Reference Number (CRN):

The CRN is your Queensland Driver Licence, Adult Proof of Age or Photo Identification Card number or your reference number issued by TMR. **Note:** If the plates are recorded in joint names, EOI is required for both applicants.

First individual/organisation plate owner's details

CRN

Full name (please print)

Email address

Second individual plate owner's details (if applicable)

CRN

continued next column...

Full name (please print)

Email address

3. Is the vehicle currently under a Number Plate Confiscation Notice issued by the Queensland Police Service?

No Yes This application cannot be processed during the confiscation notice period.

4. Are your plates currently attached to a vehicle?

No Yes If plates are damaged, one plate is to be surrendered with application. Remaining plate to be surrendered when new plates are received (if applicable) see notes.

5. What type of replacement/change or upgrade to your plate/s do you require?

Note: 1. Motorcycles only allow up to five characters.

2. Fees are applicable for these transactions, including vehicle type changes.

Replace with identical plates, go to 6

Order slimline plate, upgrade standard issue to customised, go to 8

Upgrade standard issue to personalised, go to 7

Upgrade customised to personalised, go to 7

Change personalised colour/theme/size, go to 7

Change type of vehicle, go to 6

6. Why are you replacing your plate/s?

New vehicle type

Damaged/destroyed Warranty

Lost/stolen/other - describe circumstances

7. Using Appendix 1, 2 or 3, please indicate the plate and colour code you would like to order.

Note: Certain designs have pre-set characters as part of the combination, please refer to Appendix 1, 2 or 3 for further details.

Plate code

Colour code combination

Plate description

Caption - if required

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8. Tick in the table below the size of the plates required in the First plate and Second plate columns.

Choose only First plate for trailers.
 USA size plates can only be paired with a USA or slim size plate.
 Euro classic is only available in the Euro size.
 Customised plates can only have one slimline in the pair.
 Caption Plates can only have one slim in the pair, no caption will display on the slim.
 Small Trailer plates can only be replaced the same as issued. They cannot be personalised.
 Not applicable for motorcycles and trailers.

Customised plate sizes			
First plate	Second plate	Size	Measurements
		Regular	372mm x 134mm
		Slim	372mm x 100mm
	N/A	Motorcycle	184mm x 94mm
	N/A	Small Trailer	254mm x 100mm

Colour, theme and classic plate sizes			
Note: Classic range is not available in USA size and motorcycle plates are only available as classic or coloured range.			
First plate	Second plate	Size	Measurements
		Regular	372mm x 134mm
		Slim	372mm x 100mm
		USA	300mm x 150mm
	N/A	Motorcycle (colour only)	184mm x 94mm

Euro plate sizes - not available for Motorcycles			
First plate	Second plate	Size	Measurements
		Euro	520mm x 112mm
		Slim	372mm x 100mm

Prestige plate sizes			
First plate	Second plate	Size	Measurements
		Regular 1-2 characters	161mm x 134mm
		Slim 1-2 characters	161mm x 100mm
		Regular 3-4 characters	291mm x 134mm
		Slim 3-4 characters	291mm x 100mm
		Regular 5-7 characters	372mm x 134mm
		Slim 5-7 characters	372mm x 100mm
	N/A	Motorcycle (colour only)	184mm x 95mm

Traditional Q plate/s - only available for remakes and change of vehicle type, not available for motorcycles			
First plate	Second plate	Size	Measurements
		Q + 1 digit	150mm x 115mm
		Q + 2 digits	205mm x 115mm
		Q + 3 digits	242mm x 115mm
		Q + 4 digits	319mm x 115mm
		Q + 5 digits	376mm x 115mm
		Q + 6 digits	431mm x 115mm

9. Do you require an accessory plate?

This is for any accessory that is fitted to the vehicle and obscures visibility of the number plate, like bike racks.

No

Yes A fee will apply.

10. Is someone lodging this application on your behalf? Your representative must bring their own EOI as well as your EOI.

No

Yes Representative's full name (please print)

Representative's signature

11. To which name/s and address would you like the number plate/s delivered?

Name

Address

Postcode

12. Purchaser's/Owner's declaration

In the case of joint owners, both must sign. I/we declare that the information provided is correct. I/we consent to TMR verifying my EOI documents or information with the issuing authority or their agencies.

Signature/s

Date

 / /

Privacy statement: TMR is collecting information on this form for the purposes of maintaining the TMR vehicle registration register, as required under the TORUM. Where required, TMR or its agents/contractors may give some or all of this information to vehicle insurers, statutory entities, insolvency entities, lawyers, persons involved in vehicle incidents/accidents, vehicle manufacturers, third parties who are involved in or intend to commence various legal proceedings, tolling entities, law enforcement agencies and to or through interstate registering authorities. Your personal information will not be disclosed to any other third party without your consent, unless authorised or required to do so by law.

Office use only

Application date

Amount paid

Application received at

Operator User ID

Receipt number

EOI supplied