

Important information

A Crew Changeover Checklist is only required if the maritime crew member is NOT fully vaccinated.⁴

Fully vaccinated⁴ maritime crew must comply with all requirements of the Quarantine for International Arrivals Direction (No. 21) or its successor/s. Shipping agent must obtain evidence of vaccination⁷ and produce if requested by an Emergency Officer (Public Health).

Any maritime crew who are close contacts or diagnosed persons must comply with the Isolation for Diagnosed Cases of COVID-19 and Management of Close Contacts Direction <https://www.health.qld.gov.au/system-governance/legislation/cho-public-health-directions-under-expanded-public-health-act-powers/isolation-for-diagnosed-cases-and-management-of-close-contacts>

Port	Region	Terminal name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Terminal approval provided?

Vessel name

Crew change date

Agency/managing entity

Crew sign on

Crew sign off

Note: One form per crew change.

Crew full name/s (block letters only)		Rank	Date of birth	Passport number	Nationality	Transit ref#	14 days time at sea completed? (offsigners only)
Given name/s	Family name						

Note: Additional crew for this changeover to be added to page 2.

Please note: It is the responsibility of the agent/managing entity to ensure additional Australian Border Force Visa conditions, Biosecurity Australia, Port Authority and Terminal requirements of entry are met.

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Collection Notice and Declaration

I declare that I have advised all persons named in this form of the following:

The Department of Transport and Main Roads (TMR) is collecting the personal information on this form to ensure compliance with the Queensland Health protocol for maritime crew members entering or departing Queensland (developed for the purposes of *Quarantine for International Arrivals Direction (No. 21)* or its successor/s) during the COVID-19 pandemic. The personal information you provide on this form will be stored securely in accordance with the *Information Privacy Act 2009 (Qld)* and the *Public Records Act 2002*. Your personal information may be shared with the Queensland Police Service and Queensland Health for the purposes of enforcing current border restrictions and contact tracing. Your information will not otherwise be disclosed to a third party without your consent, unless authorised or required by law.

Section 1 - Maritime crew joining a vessel in Queensland

- 1.1 Is the maritime crew member fully vaccinated ⁴? Yes Crew Changeover Checklist is not required. Quarantine is not required. Crew member must comply with the Quarantine for International Arrivals Direction (including negative COVID-19 test in first 24 hours of arrival).
 No Continue to 1.2
- 1.2 For unvaccinated crew - In the 14 days prior to joining the vessel, has the maritime crew member been overseas (other than a **safe travel zone country**)⁶? Yes 14 days quarantine is required, unless transfer by endorsed transport provider directly to the vessel. If there is a time delay between joining the vessel, the crew member must quarantine in a nominated premises. (Provide travel details on page 3). **Note:** Transit requirements apply ⁵
 No Crew Changeover Checklist is not required. Quarantine is not required. Crew member must comply with the Quarantine for International Arrivals Direction (including negative COVID-19 test in first 24 hours of arrival).

Transit ref#	Arrival Flight No. ¹	Flight arrival date	Flight arrival time	First hotel/direct to port ³	Transport details from airport to hotel to ship? ²	Secondary hotel arrival date (only if applicable) ³	Secondary hotel name (only if applicable) ³	Ship sign on date	Ship sign on time
A1									
A2									
A3									
A4									

Section 2 - Maritime crew signing off a vessel in Queensland

2.1 Is the maritime crew member fully vaccinated⁴? Yes Crew Changeover Checklist is not required. Quarantine is not required. Crew member must comply with the Quarantine for International Arrivals Direction (including negative COVID-19 test in first 24 hours of arrival).

No Continue to 2.2

2.2 For unvaccinated maritime crew only – What was the vessel's last international port?

Last International Port

Departure date from last international port

Quarantine days remaining (14 days minus days at sea)

Did any crew on board have illness or COVID-19 symptoms?

Yes Time at sea **does not** count. Please report to MSQ and relevant Federal Government agencies.

No Time at sea **does** count towards quarantine period.

Did any new crew join the vessel **after departure** from last international port prior to arrival at Queensland (e.g. at overseas anchorage)?

Yes Date onsigner joined vessel

- **Note:** Only time at sea from last onsigner counts towards quarantine period. Continue to 2.4.

No Time at sea since departure from last international port counts towards quarantine period.

2.3 For unvaccinated maritime crew only – Have any Australian ports been visited since last international port?

Yes

Has the offsigning maritime crew member undertaken any other overseas travel (other than a safe travel zone country) in the previous 14 days, and not completed 14 days government hotel quarantine?

Yes • Date arrived in Australia

- Quarantine days remaining (14 days minus last date arrived in Australia)

No

Did any other crew **who had been overseas in the previous 14 days and not completed 14 days government hotel quarantine** join the vessel in Australia (excluding onsigners who join in Queensland at same time as offsigners – i.e. part of same crew change)?

Yes • Date onsigner joined vessel

- o Note: Only time at sea from last onsigner counts towards quarantine period.

No

No Continue to 2.4

2.4 Quarantine transit corridor (choose applicable). Use endorsed transport provider to travel directly to:

- government nominated accommodation to quarantine for remaining balance of 14 days since last international port or time overseas. Note: uninterrupted time at sea without any illness on board counts towards quarantine period
- an airport to leave Australia. If any time delay between disembarking the vessel and leaving Queensland, the crew member must quarantine in a nominated premises
- another vessel to leave Queensland. If any time delay between disembarking the vessel and leaving Queensland, the crew member must quarantine in a nominated premises

Note:

- Provide travel details on page 6
 - Transit requirements apply ⁵
- 14 days uninterrupted days at sea completed - Quarantine not required. Crew member must undertake a negative COVID test within 24 hours of disembarking vessel.

2.5 Transit details

Transit ref#	Ship sign off date	Ship sign off time	First hotel ³ , direct to airport, or to residence	Secondary hotel arrival date (only if applicable) ³	Secondary hotel name (only if applicable) ³	Transport details from ship to hotel to airport? ²	Departure Flight number ¹	Flight departure date	Flight departure time
D1									
D2									
D3									
D4									

¹ Flight into or out of Queensland

² Endorsed provider transport details between ship, hotel and airport

³ Only the first hotel section is required for crew changes in Brisbane. Second hotel is for accommodation in regional Queensland.

⁴ Fully vaccinated means a person who is 16 years of age or older who has received at least the prescribed number of doses of a **COVID-19 vaccine**, and it has been 7 days since the final dose.

Note: COVID-19 vaccine means a COVID-19 vaccine approved for use in Australia by the Therapeutic Goods Administration or endorsed by WHO-COVAX and the vaccine was obtained overseas.

List of Australian recognised COVID-19 vaccines can be found at <https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert/coronavirus-covid-19-travel-and-restrictions/international-travel-and-covid-19>

⁵ During transit, crew must wear a protective face mask, observe social distancing and limit contact with community to the greatest extent possible.

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⁶ For list of safe travel zone countries, please refer to <https://www.health.qld.gov.au/system-governance/legislation/cho-public-health-directions-under-expanded-public-health-act-powers/quarantine-for-international-arrivals-direction>

⁷ **Evidence of vaccination** means an Australian International COVID-19 Vaccination Certificate or if vaccinated in another country a certificate that meets the following criteria:

- issued by a national or state/provincial-level authority or an accredited vaccination provider; and
- written in English or accompanied by a certified translation; and
- containing the following information:
 - name as it appears in the **international arrivals** passport; and
 - date of birth or passport number; and
 - the vaccine brand name; and
 - the date of each dose or the date on which the **international arrival** received the final dose.

Note: A paper-based or digital certificate that contains the required information may be used.

Office use only

Regional Harbour Master endorsed

Date endorsed

For any additional information

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