



# New Customer Application (Organisation)

*Photo Identification Card Act 2008; Tow Truck Act 1973; Transport Operations (Marine Safety) Act 1994; Transport Operations (Passenger Transport) Act 1994; Transport Operations (Road Use Management) Act 1995; Transport Planning and Coordination Act 1994*

This form is required to register an organisation as a customer with the Department of Transport and Main Roads (TMR). To complete the registration process, the following is required:

- An evidence of identity (EOI) document that establishes the legal existence of the business/company/organisation is required. Please refer to the *Evidence of Identity Requirements for Organisations Information Sheet* (S5386) or visit [www.qld.gov.au](http://www.qld.gov.au) for the EOI requirements for organisations
- Evidence that you are the organisation's representative. Acceptable evidence includes an authorisation on the organisation's letterhead or a completed *Authority to represent Registered Operator Vehicle Registration* (form F5225)
- Evidence of your identity. You may provide your Queensland (Qld) driver licence, Industry Authority, Marine Licence Indicator (conditions apply), Adult Proof of Age (APA) Card or Photo Identification (Photo ID) Card. If you do not hold a Qld Smartcard, you are required to show either one Category A document or one Category B document (with name and signature). Information on the acceptable documents for each category can be found at [www.qld.gov.au/EvidenceOfIdentity](http://www.qld.gov.au/EvidenceOfIdentity)

## 1. Organisation's details

Organisation name

Organisation's business address in Queensland

Postcode

Organisation's postal address (if same as above, write 'as above')

Postcode

Organisation's email address

Daytime contact phone number

### Organisation's type

Under which type is the organisation to be registered?

- ☐ Business registered with the Australian Securities and Investments Commission
- ☐ Company registered with Australian Securities and Investments Commission
- ☐ Licensed motor dealer registered with the Office of Fair Trading
- ☐ Organisation or Association registered under the *Associations Incorporation Act 1981*
- ☐ Body Corporate registered with the Department of Natural Resources
- ☐ Government authority
- ☐ Organisation or Association registered under Queensland state legislation
- ☐ Trust/trustee

## 2. Organisation's declaration

This declaration must be made by the nominated officer of the organisation. I declare that the information provided by me in this application is complete, true and correct in every detail. I understand that I may be prosecuted if I have stated anything in this application that is false or misleading. I consent to TMR verifying the EOI information provided by me with the issuing authority or their agencies.

Nominated officer's signature

Date

It is an offence under the relevant transport Acts and the Photo Identification Card Act to state anything or give a document to an authorised person if you know it contains false or misleading information. Penalties apply.

**Privacy Statement:** TMR collects this information under the provisions of the Acts nominated on this form to manage the Qld driver licence, Industry Authority, marine licence, APA, Photo ID Card, vehicle and ship registers. TMR may disclose this information and your digital photo to the Queensland Police Service. Information about a driver licence may be disclosed to interstate and foreign driver licensing authorities. Information about an APA card, Photo ID Card, pilot or escort vehicle driver accreditation, driver or rider trainer accreditation, traffic controller accreditation, dangerous goods vehicle driver licence, or marine licence may be disclosed to interstate authorities that issue the relevant card, accreditation or licence. TMR's card production contractor will have controlled access to your information, digitised signature and digital photo to make your card. Information about your vehicle and ship registration may be disclosed to interstate vehicle and ship registration authorities. Your information will not be disclosed to any other third party without your consent, unless required or authorised by law.